



AGENDA MEMORANDUM

Corpus Christi Tax Increment Reinvestment Zone #3 Meeting August 28, 2018

DATE: August 22, 2018

TO: President and Honorable Board Members,
Corpus Christi Tax Increment Reinvestment Zone #3

THROUGH: Keith Selman, Interim City Manager

FROM: Arlene Medrano, Business Liaison
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On-Street Parking Meters Scope Development

CAPTION:

Motion authorizing an agreement with Walker Consultants in the amount of \$4,044 for the preparation of a request for proposals for parking meters.

PURPOSE:

The purpose of this item is to approve a motion authorizing an agreement with Walker Consultants in the amount of \$4,044 for the preparation of a request for proposals for parking meters.

BACKGROUND AND FINDINGS:

In 2014, the DRAFT Downtown Area Development Plan (DADP) identified Parking as one of the ten issues impacting development. In 2015, the TIRZ #3 Project Plan included the Parking Management Study and Strategic Plan as one of five initiatives necessary for unlocking development in the TIRZ. The TIRZ #3 Board approved a contract for the study with Walker Parking Consultants on July 8, 2016. Walker Parking Consultants completed the study and presented to the Board on January 24, 2017. Staff then discussed Implementation Steps with TIRZ #3 Board on February 28, 2017 and an adjusted Stakeholder Engagement Plan on March 28, 2017.

- Approved by the Tax Increment Reinvestment Zone #3 Board on May 12, 2017.
- Approved by the Downtown Management District on May 18, 2017
- Approved by the Transportation Advisory Commission on May 22, 2017
- Approved by the Parking Advisory Committee on May 22, 2017
- Approved by the City Council on December 19, 2017

In the TIRZ #3 Project Plan's FY 2018 Budget, \$100,000 has been set aside for the first phase of

implementation.

On April 6, 2017 the TIRZ #3 board approved an amendment of \$13,480 to the Walker Consultant service agreement amending the original service agreement amount of \$100,000. There is a remaining balance of \$4,044 in the service agreement with Walker Consultants. Staff is proposing using that balance to have Walker Consultants write a technical RFP for parking meters to achieve Priority #2 "Increase Turnover by Installing Pay Stations and Priority #11 "Monitor and Implement Paid Parking" of the Parking Action Plan (attached).

ALTERNATIVES:

The Board could request adjustments to this budget.

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

Conforms with the Tax Code and City Charter.

EMERGENCY / NON-EMERGENCY:

Not Applicable

DEPARTMENTAL CLEARANCES:

Budget
Finance
Legal

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017-2018	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$13,480	0	\$13,480
Encumbered / Expended Amount		\$9,436		\$9,436
This item		\$4,044	0	\$4,044
BALANCE		0	0	0

Fund: TIF #3

RECOMMENDATION:

Staff recommends approval of this item.

LIST OF SUPPORTING DOCUMENTS:

Parking Meter RFP Review
Parking Action Plan