



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 28, 2018  
Action Item for the City Council Meeting of September 11, 2018

**DATE:** August 28, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Lawrence Mikolajczyk., Director of Solid Waste Operations  
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<p style="text-align: center;"><b>Service Agreement for Pressure Washing Services of Heavy Equipment for Solid Waste</b></p>
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**CAPTION:**

Motion authorizing a four-year service agreement with Kingdom Sowers, LLC of Corpus Christi, Texas for pressure washing equipment services for a total amount not to exceed \$111,840.00.

**PURPOSE:**

This service agreement will be utilized by the Solid Waste Department for pressure washing of heavy equipment.

**BACKGROUND AND FINDINGS:**

The Contractor will provide pressure washing services and is responsible for furnishing all equipment, material and labor to satisfactorily clean all the heavy equipment such as tractors, loaders and dump trucks on a rotating basis.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids for a new contract. The City received three responsive, responsible bids, and is recommending the award to the lowest, responsive, responsible bidder, Kingdom Sowers, LLC of Corpus Christi, Texas.

**ALTERNATIVES:**

No alternatives

**OTHER CONSIDERATIONS:**

None

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Solid Waste Operations

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$32,667.76	\$107,180.00	\$139,847.76
Encumbered / Expended Amount	\$27,780.31	\$0.00	\$27,780.31
This item	\$4,660.00	\$107,180.00	\$111,840.00
<b>BALANCE</b>	<b>\$227.45</b>	<b>\$0.00</b>	<b>\$227.45</b>

Fund(s): Solid Waste Operations

**Comments:**

The initial contract term total is \$111,840.00 for 48 months, of which \$4,660.00 will be funded in FY2017-18.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation