



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 11, 2018
Action Item for the City Council Meeting of September 18, 2018

DATE: September 11, 2018

TO: Keith Selman, Interim City Manager

FROM: Lawrence Mikolajczyk., Director of Solid Waste Operations
lawm@cctexas.com
(361) 857-1957

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Purchase of Refuse and Recycling Carts for Solid Waste

CAPTION:

Motion authorizing the purchase of refuse and recycling carts from Cascade Engineering of Grand Rapids, Michigan, via Houston-Galveston Area Cooperative (HGAC), in the total amount not to exceed \$499,344.40.

PURPOSE:

This item is to approve the purchase of 9,860 carts consisting of green refuse carts and blue recycling carts for Solid Waste Department.

BACKGROUND AND FINDINGS:

The containers will be distributed to new customers, customers requesting additional containers and customers requesting replacements for damage and stolen carts. The entire City is currently on the automated collection program which was first implemented in 2002. The carts that are damaged and deemed unserviceable are collected and recycled by the Solid Waste Department.

The carts will be purchased through the HGAC cooperative. Contracts awarded through Houston-Galveston Area Council aka HGAC have been competitively procured, to assist with compliance with Texas local and state procurement requirements.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Solid Waste Operations

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

| Fiscal Year: 2017-2018 | Current Year | Future Years | TOTALS |
|-----------------------------------|---------------------|---------------------|---------------|
| Line Item Budget | \$ | \$499,344.40 | \$499,344.40 |
| Encumbered / Expended Amount | \$ | \$ | \$ |
| This item | \$ | \$499,344.40 | \$499,344.40 |
| BALANCE | \$ | \$ | \$ |

Fund(s): General Fund

Comments: These carts will be purchased next fiscal year.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet