



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of September 11, 2018  
Action Item for the City Council Meeting of September 18, 2018

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**DATE:** August 17, 2018

**TO:** Keith Selman, Interim City Manager

**THRU:** Sylvia Carrillo, Assistant City Manager

**FROM:** Eddie Houlihan, Director of Management and Budget  
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<b>Amendment to Financial Budgetary Policies</b>
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### **CAPTION:**

Resolution amending Financial Budgetary Policies adopted by Resolution 031240 and providing financial policy direction on preparation of the annual budgets.

### **PURPOSE:**

Section 7. "Funding level from General Fund for Street Maintenance" is being recommended for addition to the policy to specify calculation of funding levels for Street Maintenance Fund.

There are also several housekeeping changes made throughout the document.

### **BACKGROUND AND FINDINGS:**

The financial budgetary policies being recommended for amendment are to Section 7 to address a funding level for the Street Maintenance Fund. It is being recommended to add verbiage to clarify the treatment of the revenue added to property tax and transferred to the Residential Street Reconstruction Fund. The recommendation is "Beginning in Fiscal Year 2018-2019, the funding level will be 6% of General Fund revenue less grants, industrial district revenue and any property taxes passed through the General Fund and transferred to the Residential Street Reconstruction Fund or \$10,818,730, whichever is greater".

### **Alternatives:**

An alternative would be to leave the financial budgetary policies as they currently are written.

### **Other Considerations:**

N/A

**CONFORMITY TO CITY POLICY:**

This item conforms to City policy.

**Emergency/Non-Emergency****DEPARTMENTAL CLEARANCES:**

- Office of Management and Budget
- Financial Services
- Legal

**Financial Impact:**

X Not Applicable ☐ Operating Expense ☐ Revenue ☐ CIP

<b>FISCAL YEAR: 2017 - 2018</b>	<b>Project to Date Exp. (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget				
Encumbered/Expended amount of (date)				
This item				
BALANCE				
Fund(s):				

**RECOMMENDATION:**

Staff recommends approval of the amendment as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution Redline  
Resolution Clean Copy  
Presentation