



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 11, 2018
Action Item for the City Council Meeting of September 18, 2018

DATE: August 16, 2018

TO: Keith Selman, Interim City Manager

THRU: Mark Van Vleck, Assistant City Manager
markvv@cctexas.com
(361) 826-3082

Valerie H. Gray, P. E., Executive Director of Public Works
valerieg@cctexas.com
(361) 826-3729

FROM: Jeff H. Edmonds, P. E., Director of Engineering Services
jeffrey@cctexas.com
(361) 826-3851

Daniel McGinn, AICP, Director of Planning and Environmental & Strategic Initiatives
DanielMc@cctexas.com
(361) 826-7011

<p style="text-align: center;"><u>Professional Services Contract</u> Area Development Plans – Southside, London, & Westside Planning Districts (General Fund - Comprehensive Planning)</p>

CAPTION:

Motion to authorize execution of a professional services contract with Freese and Nichols, Inc. of Corpus Christi, Texas in the amount of \$300,000 for the Area Development Plans project.

PURPOSE:

This item will result in updated Area Development Plans for the Southside, London, and Westside planning districts.

BACKGROUND AND FINDINGS:

The City of Corpus Christi is divided into nine (9) planning districts that each have their own Area Development Plan (ADP). Area Development Plans provide guidance regarding community vision, infrastructure planning, and policy priorities which provide a framework for staff, City Council, and regional agency partners to make long-range decisions. All three Area Development Plans for the Southside, London, and Westside districts were originally adopted in the 1980s. The outdated plans do not reflect current conditions or future needs of these districts.

Through this item, the ADPs for the noted districts will be updated to establish current conditions, community vision and goals, and implementation strategies identifying priority infrastructure, policy, and programmatic initiatives for the next 20 years.

The planning process will emphasize community outreach, and the plans will consider existing conditions, future needs, land use patterns, public infrastructure requirements, environmental impacts, fiscal impacts, and implementation strategies.

With the adoption of Plan CC, the City's comprehensive plan, in the fall of 2016, the Planning Division was tasked with updating all nine ADP's. Following the adoption of The Downtown ADP in the spring of 2018, the Southside, London, and Westside planning districts are the next three ADPs that will be updated.

ALTERNATIVES:

1. Authorize execution of the professional services contract. (Recommended)
2. Do not authorize execution of the contract. (Not Recommended)

OTHER CONSIDERATIONS:

Freese and Nichols, Inc., was selected through RFQ 2018-01.

CONFORMITY TO CITY POLICY:

Complies with statutory requirements for professional services contracts.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Planning and Environmental & Strategic Initiatives

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☒ **Capital** ☐ Not applicable

Fiscal Year 2017-2018	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Budget		314,000		314,000
Encumbered / Expended Amount				
This item		300,000		300,000
Future Anticipated Expenditures This Project		14,000		14,000
BALANCE		0		0

Fund(s): General Fund

RECOMMENDATION:

Staff recommends execution of the professional services contract.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Presentation
Contract