



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of October 16, 2018  
Action Item for the City Council Meeting of October 23, 2018

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**DATE:** October 16, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Dan Grimsbo, Executive Director of Utilities  
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| <b>Purchase of Fairbanks Pump for O. N. Stevens Water Treatment Plant</b> |
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**CAPTION:**

Motion authorizing the purchase of a Fairbanks pump for O. N. Stevens Water Treatment Plant from Odessa Pumps of Corpus Christi, Texas via BuyBoard cooperative for a total amount not to exceed \$175,313.00.

**PURPOSE:**

To approve the purchase of a pump for O. N. Stevens Water Treatment Plant.

**BACKGROUND AND FINDINGS:**

The Utilities Department, O.N. Stevens Water Treatment Plant, needs a new pump to replace a twenty-year old pump due to catastrophic failure of Raw Water Pump No. 8. This pump is needed to provide water from the river to the plant.

This item is a BuyBoard purchase, contracts awarded through the Texas Local Government Purchasing Cooperative BuyBoard have been competitively procured in compliance with Texas local and state procurement requirements.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities Department -Water

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

| <b>Fiscal Year:<br/>2018-2019</b> | <b>Current Year</b> | <b>Future Years</b> | <b>TOTALS</b> |
|-----------------------------------|---------------------|---------------------|---------------|
| Line Item Budget                  | \$699,996.00        | \$0.00              | \$699,996.00  |
| Encumbered /<br>Expended Amount   | \$0.00              | \$0.00              | \$0.00        |
| This item                         | \$175,313.00        | \$0.00              | \$175,313.00  |
| BALANCE                           | \$524,683.00        | \$0.00              | \$524,683.00  |

Fund(s): Water

**Comments:** The cost is for a total amount not to exceed \$175,313.00 and funded in FY2018-19.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet