



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 23, 2018
Action Item for the City Council Meeting of October 30, 2018

DATE: October 23, 2018

TO: Keith Selman, Interim City Manager

FROM: Bill Mahaffey, Director of Gas Operations
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Uniform Purchase for Gas Department
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CAPTION:

Motion authorizing the purchase of uniforms for the Gas Department with Cintas Corporation from Corpus Christi, Texas, via U.S. Communities cooperative, for a total amount not to exceed \$122,795.50.

PURPOSE:

This purchase will allow the Gas department to purchase uniforms for current and temporary employees.

BACKGROUND AND FINDINGS:

The items to be purchased will include pants, shorts and long-sleeved shirts and jackets. The price per item includes: hemming of trousers and sewing of patches. There will be no freight or service charges.

These services were procured through the U.S. Communities cooperative which provides the best pricing for the City for these needed uniforms.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Gas Operations

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$124,837.06	\$0.00	\$124,837.06
Encumbered / Expended Amount	\$1,927.49	\$0.00	\$1,927.49
This item	\$122,795.50	\$0.00	\$122,795.50
BALANCE	\$114.07	\$0.00	\$114.07

Fund(s): Gas

Comments: The amount is not to exceed \$122,795.50.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price List