



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 13, 2018
Action Item for the City Council Meeting of November 27, 2018

DATE: November 13, 2018

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Water Utilities
KevinN@cctexas.com
(361) 826-1874

Kim Baker, Assistant Director of Financial Services – Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Purchase of Rotary Actuators for O. N. Stevens Water Treatment Plant

CAPTION:

Resolution authorizing the purchase of rotary actuators for O. N. Stevens Water Treatment Plant from Harold Beck & Sons, Inc. of Newtown, Pennsylvania for a total amount not to exceed \$101,741.50.

PURPOSE:

To approve the purchase of rotary actuators for O. N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

The Utilities Department, O.N. Stevens Water Treatment Plant, is purchasing the rotary actuators to be used for all SCADA controlled valves in the filter gallery, all butterfly valves for the filter effluents and backwash system. This product is an electric actuator utilizing 120 volts AC; opening, closing or modulate valves, adjusting process flow by receiving process control signal demand to manipulate open and close process valve through the filters, or control the chemical feed system without the need of a gearbox.

This item is a Sole Source purchase. Harold Beck and Sons is the only authorized source for this product.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department -Water

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$699,996.00	\$0.00	\$699,996.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$101,741.50	\$0.00	\$101,741.50
BALANCE	\$598,254.50	\$0.00	\$598,254.50

Fund(s): Water

Comments: The cost is for a total amount not to exceed \$101,741.50 and funded in FY2018-19.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet