



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 13, 2018
Action Item for the City Council Meeting of November 27, 2018

DATE: November 13, 2018

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Water Utilities
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Purchase of Anti-Cavitation Hytrol Valve for O. N. Stevens Water Treatment Plant

CAPTION:

Resolution authorizing the purchase of an anti-cavitation hytrol valve from The Scruggs Company of Houston, Texas for a total amount not to exceed \$57,221.59.

PURPOSE:

To approve the purchase of a 20" anti-cavitation hytrol valve for O. N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

The Utilities Department, O.N. Stevens Water Treatment Plant, utilizes the 20" anti-cavitation hytrol valve, Cla-Val model 100-01KO to sustain and control the ground storage tank level by regulating the main distribution, water and pressure at the Staples Pump Station.

This is a Sole Source purchase. The Scruggs Company is the authorized distributor for Cla-Val products.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department -Water

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$1,034,102.90	\$0.00	\$1,034,102.90
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$57,221.59	\$0.00	\$57,221.59
BALANCE	\$976,881.31	\$0.00	\$976,881.31

Fund(s): Water

Comments: The cost is for a total amount not to exceed \$57,221.59 and funded in FY2018-19.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet