



## **AGENDA MEMORANDUM**

First Reading for the City Council Meeting of November 27, 2018  
Second Reading for the City Council Meeting of December 04, 2018

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**DATE:** November 27, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Gina Sanchez, Marina Superintendent  
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<b>Electrical Pedestals for the Repair of the Municipal Marina Morf Pier</b>
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### **CAPTION:**

Ordinance authorizing the purchase of 60 electrical pedestals for Morf Pier from HydroHoist Marine Group, dba HyPower, of Claremore, Oklahoma, in the amount of \$51,325.42; appropriating the funds from the unreserved fund balance of the Marina Fund; and amending the budget.

### **PURPOSE:**

The purpose of this ordinance is to approve the purchase of electrical pedestals for the repair of the Municipal Marina Morf Pier.

### **BACKGROUND AND FINDINGS:**

The Municipal Marina Morf Pier located on Coopers Alley L-Head was damaged in 2017 by Hurricane Harvey. The insurance claim funds for the damages to the Morf Pier recently became available. Marina staff will replace the damaged electrical pedestals with original replacement products which are designed with the greatest durability for a highly corrosive environment. It is important to replace the damaged pedestals with original products for ease and efficiency of maintenance as well to match appearance.

This is a sole source purchase. HyPower, a division of HydroHoist Marine Group Inc., is the sole source manufacturer and supplier of the existing electrical pedestals.

**ALTERNATIVES:**

Not applicable

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Municipal Marina

**FINANCIAL IMPACT:**

X Operating                      Revenue                      Capital                      Not applicable

<b>Fiscal Year: 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$51,325.42	\$0.00	\$51,325.42
Encumbered/Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$51,325.42	\$0.00	\$51,325.42
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): Marina Funds

**Comments:****RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Price Sheets