



AGENDA MEMORANDUM

First Reading for the City Council Meeting of November 27, 2018
Second Reading for the City Council Meeting of December 04, 2018

DATE: November 27, 2018

TO: Keith Selman, Interim City Manager

FROM: Gina Sanchez, Marina Superintendent
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Repair of Municipal Marina Piers

CAPTION:

Ordinance authorizing a service agreement for repairs to damaged piers at the Marina with Meeco Sullivan, LLC, of McAlester, Oklahoma, in the amount of \$144,019.28; appropriating the funds from the unreserved fund balance of the Marina Fund; and amending the budget.

PURPOSE:

The purpose of this ordinance is to approve a service agreement for the repair of the Municipal Marina Piers.

BACKGROUND AND FINDINGS:

Several Municipal Marina piers, including piers C and D, on the Lawrence Street T- Head, and piers E, G and H, on the People's Street T-Head, were damaged in 2017 by Hurricane Harvey. The Contractor, Meeco Sullivan, LLC, will repair the damaged piers with original replacement products. It is important to replace the damaged materials with original products for ease and efficiency of maintenance as well to match appearance.

This is a sole source purchase. Meeco Sullivan, LLC is the sole source manufacturer and supplier of the pier and dock materials for the repair of the piers.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Municipal Marina

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$144,019.28	\$0.00	\$144,019.28
Encumbered/Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$144,019.28	\$0.00	\$144,019.28
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): Marina Funds

Comments:**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Meeco Sullivan Product Sales and Service Agreement
Pricing Sheets