



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 27, 2018
Action Item for the City Council Meeting of December 04, 2018

DATE: November 27, 2018

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Utilities
KevinN@cctexas.com
(361) 826-1874

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Backflow Prevention Testing services for Utilities Department
--

CAPTION:

Motion authorizing a two-year service agreement for the backflow prevention testing services with Smart Plumbing, Inc of Corpus Christi, Texas for an amount not to exceed \$299,130 with a one-year option for a total potential multi-year amount up to \$448,695.00.

PURPOSE:

This service will provide backflow prevention testing services at various Wastewater Treatment Plants and Construction meters for the Utilities Department.

BACKGROUND AND FINDINGS:

The Utilities Department's backflow preventer devices require annual inspection and certification pursuant to TCEQ regulations and the City of Corpus Christi's code requirements. The contractor will provide backflow prevention assembly testing, certification, repairs, and installation services.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received two responsive, responsible bids, and staff is recommending the award to the lowest, responsive, responsible bidder, Smart Plumbing Inc.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Water Utilities

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$991,354.9	\$336,521.25	\$1,327,876.15
Encumbered / Expended Amount	\$322,791.79	0.00	322,791.79
This item	\$112,173.75	\$336,521.25	448,695.00
BALANCE	\$556,389.36	0.00	556,389.36

Fund(s): Water, Wastewater and Storm Water

Comments:**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation