



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of November 27, 2018
Second Reading Ordinance for the City Council Meeting of December 4, 2018

DATE: November 14, 2018

TO: Honorable Mayor and City Council

CC: Keith Selman, Interim City Manager

FROM: Kimberly L. Houston, Interim City Auditor
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Approval of 2019 Annual Audit Plan

CAPTION: Ordinance to approve the 2019 Annual Audit Plan

PURPOSE: To request approval of the 2019 Annual Audit Plan by City Council in accordance with Code of Ordinance Chapter 12 ½ City Auditor.

BACKGROUND: In developing this audit plan, the City Auditor's Office sought input from the Mayor, City Council, City Manager, executive team, and department directors. We developed this plan based on areas considered to be of highest risk to the City.

Chapter 12½ Section 2(h) of the City Code of Ordinance requires the City Auditor to submit an annual audit plan to the Audit Committee for review and comment prior to submitting to the full City Council for approval.

The proposed audit plan was approved by the Audit Committee on November 13, 2018.

ALTERNATIVES: City Council could revise this plan by adding or removing audit projects.

OTHER CONSIDERATIONS: N/A

CONFORMITY TO CITY POLICY: Conformance with City Code of Ordinance Chapter 12 ½ City Auditor

EMERGENCY / NON-EMERGENCY: Non-Emergency two readings

DEPARTMENTAL CLEARANCES: Audit Committee

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital X Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s):

Comments:

RECOMMENDATION: Approval of Ordinance as presented

LIST OF SUPPORTING DOCUMENTS:

Ordinance to approve the 2019 Annual Audit Plan
Exhibit A – 2019 Annual Audit Plan