



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of November 27, 2018  
Action Item for the City Council Meeting of December 4, 2018

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**DATE:** November 27, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Kevin Norton, Director of Water Utilities  
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<b>Supply Agreement for Neptune Water Meters for Utilities Department</b>
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**CAPTION:**

Motion authorizing a two-year supply agreement to purchase water meters from Neptune Technology Group Inc., of Tallassee, Alabama, via Houston-Galveston Area Council for a total amount not to exceed \$782,810.23.

**PURPOSE:**

This agreement is for the purchase of Neptune Water Meters for the Utilities Department.

**BACKGROUND AND FINDINGS:**

The City of Corpus Christi has approximately 96,000 metered water connections with additional new service connections being added daily. These connections, whether as part of a new connection or regular maintenance, require the installation of components allowing the accurate measurement of water usage. The value in accurate reporting of water usage is illustrated in both operational planning and collection of revenues. The City of Corpus Christi has been utilizing Neptune meters as part of normal operating practices due to their cost, accuracy, warranty and integration with our current automatic meter infrastructure.

These meters will be purchased through the HGAC cooperative. Contracts awarded through Houston-Galveston Area Council (HGAC) have been competitively procured and is in compliance with Texas local and state procurement requirements.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Water Utilities

**FINANCIAL IMPACT:**

☐ Operating      ☐ Revenue      ☒ Capital      ☐ Not applicable

<b>Fiscal Year: 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$2,171,362.98	\$130,468.37	\$2,301,831.35
Encumbered / Expended Amount	\$541,962.98	\$0.00	\$541,962.98
This item	\$652,341.86	\$130,468.37	\$782,810.23
BALANCE	\$977,058.14	\$0.00	\$977,058.14

Fund(s): Water Fund

**Comments:** The cost is for a total amount not to exceed \$782,810.23, with \$652,341.86 funded in FY2018-19.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement  
Price Sheet