



AGENDA MEMORANDUM

First Reading for the City Council Meeting of December 4, 2018
Second Reading for the City Council Meeting December 11, 2018

DATE: December 4, 2018

TO: Keith Selman, Interim City Manager

FROM: Mike Markle, Police Chief
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Ordinance for Alarm Permit Related Charges

CAPTION:

Ordinance amending Corpus Christi Code to add credit card fees for alarm permit-related charges and to clarify the time-period for false alarm fees.

PURPOSE:

This Ordinance is for approval for fees related to the security alarm permitting process and clarifies the time period for false alarm fees.

BACKGROUND AND FINDINGS:

The security alarm permitting process involves accepting credit card transactions. This Ordinance allows for the collection of a convenience fee for processing the credit cards. The City currently contracts with an outside firm to provide alarm permitting services. The firm will collect these fees.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Police Department

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital x Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$0.00	\$0.00	\$0.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$0.00	\$0.00	\$0.00
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s):

Comments:**RECOMMENDATION:**

Staff recommends approval of the Ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance