



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 22, 2019
Action Item for the City Council Meeting of February 12, 2019

DATE: January 22, 2019

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Water Utilities
KevinN@cctexas.com
(361) 826-1874

Kim Baker, Assistant Director of Financial Services, Purchasing Division
Kimb2@cctexas.com
(361) 826-3169

Supply Agreement for Liquid Aluminum Sulfate

CAPTION:

Motion authorizing a one-year supply agreement for liquid aluminum sulfate with Chemtrade Chemicals US, LLC, of Parsippany, New Jersey for the amount of \$2,573,982, with two additional one-year renewal options for a potential total amount of \$7,721,946.

PURPOSE:

This item is to approve the purchase of liquid aluminum sulfate for O. N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

Liquid aluminum sulfate is used for water treatment as a primary coagulant. Coagulants cause very fine particles to clump together into larger particles that will either settle out in the sedimentation basins or will be removed by the filters.

The City received four responsive bids, and is recommending the award to the lowest, responsive, responsible bidder, Chemtrade Chemicals US LLC.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department – Water

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$8,548,018.82	\$6,005,958.00	\$14,553,976.82
Encumbered / Expended Amount	\$1,996,983.25	\$0.00	\$1,996,983.25
This item	\$1,715,988.00	\$6,005,958.00	\$7,721,946.00
BALANCE	\$4,835,047.57	\$0.00	\$4,835,047.57

Fund(s): Water Funds

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation