



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 22, 2019
Action Item for City Council Meeting of February 12, 2019

DATE: January 22, 2019

TO: Keith Selman, Interim City Manager

FROM: Jim Davis, Director of Asset Management
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Water Garden Pump, Motor and Control Repairs Service Agreement

CAPTION:

Motion authorizing a one-year service agreement to repair the water garden pump, motor and controls with Scott Electric Company of Corpus Christi, Texas for a total amount not to exceed \$208,008.

PURPOSE:

This item is to return the Water Garden back to working condition and insure the safety and proper operation of the pool and sump system.

BACKGROUND AND FINDINGS:

The Asset Management Department currently has a requirement to repair the existing Water Garden and get it operating properly. These repairs are subject to FEMA funding.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received one responsive, responsible bid, and is recommending the award to Scott Electric Company.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Asset Management Department, FEMA

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$1,272,218.33	\$0.00	\$1,272,218.33
Encumbered / Expended Amount	\$665,593.10	\$0.00	\$665,593.10
This item	\$208,008.00	\$0.00	\$208,008.00
BALANCE	\$398,617.23	\$0.00	\$398,617.23

Fund(s): General Fund, Fclty & Prop Mg

Comments:**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation