



AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 19, 2019
Action Item for the City Council Meeting of February 26, 2019

DATE: February 19, 2019

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Utilities
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Supply Agreement for Sludge Dewatering Polymer for Wastewater Plants

CAPTION:

Motion authorizing a one-year supply agreement for sludge dewatering polymer with Polydyne, Inc. from Riceboro, Georgia for a total amount not to exceed \$308,992.00.

PURPOSE:

This item is to approve a supply agreement for Sludge Dewatering Polymer for the Wastewater Treatment Plants.

BACKGROUND AND FINDINGS:

Polymer is used for dewatering of digested sludge using belt filter presses at the City's Allison, Broadway, Greenwood, Laguna Madre, Oso and Whitecap Wastewater Treatment Plants. Only chemicals known as organic polymer, which are synthetic, high molecular weight, water-soluble polyelectrolytes, manufactured specifically for use as flocculants for sludge conditioning are allowed.

The Purchasing Division conducted a competitive Request for Bid (RFB) process and received two responsive bids. Staff recommends award to the lowest, responsive, responsible bidder, Polydyne, Inc.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Water Utilities

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year 2018-2019	Current Year	Future Years	TOTALS
Budget	\$2,415,698.19	\$128,746.67	\$2,544,444.86
Encumbered / Expended Amount	\$1,087,915.93	\$0.00	\$1,087,915.93
This item	\$180,245.33	\$128,746.67	\$308,992.00
BALANCE	\$1,147,536.93	\$0.00	\$1,147,536.93

Fund(s): Wastewater

Comments: The contract total is \$308,992.00, of which \$180,245.33 is funded in FY2018-2019.

RECOMMENDATION:

City staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation