



AGENDA MEMORANDUM

First Reading for the City Council Meeting of February 19, 2019
Second Reading for the City Council Meeting of February 26, 2019

DATE: February 1, 2019

TO: Keith Selman, Interim City Manager

FROM: Mike Markle, Chief of Police
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886-2603

Appropriating funds from the Recovery on damage claim
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CAPTION:

Ordinance appropriating \$5,682.32 from damage claim into General Fund to pay damage claim on a leased vehicle; and changing Operating Budget by increasing revenue and expenditures in the General Fund by \$5,682.32.

PURPOSE:

Payment is due for a damage claim on a leased vehicle. These funds are a reimbursement from insurance company.

BACKGROUND AND FINDINGS:

An officer was involved in a motor vehicle accident while driving a leased vehicle from Enterprise Rental. Risk Management handled the claim, and these funds are reimbursement from the claim. The company is requesting payment for damages.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Conforms to all city policies.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Purchasing
Legal
Police

FINANCIAL IMPACT:

X Operating

☐ Revenue☐ Capital☐ Not applicable

Fiscal Year: 2018-2019	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item		\$5,682.32		\$5,682.32
BALANCE				

Fund(s): General

Comments:**RECOMMENDATION:**

Staff recommends approval of the appropriation.

LIST OF SUPPORTING DOCUMENTS:

Ordinance