



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2019
Action Item for the City Council Meeting of March 26, 2019

DATE: March 19, 2019

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Water Utilities
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<p>Service Agreement for Preventative Maintenance and Parts for the Plant Disinfection System at the O.N. Stevens Plant</p>
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CAPTION:

Resolution authorizing a five-year service agreement for preventative maintenance and purchase of parts and materials for the plant disinfection system with Environmental Improvement, Inc. of Houston, Texas for a total amount not to exceed \$312,551.

PURPOSE:

This item is to approve a service agreement for preventative maintenance and purchase parts and materials for the plant disinfection system located at the O. N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

The O. N. Stevens Water Treatment Plant is equipped with a Plant Disinfection System. This system includes the chlorinators, evaporators, injectors and associated components that encompass the disinfection system at the O. N. Stevens Water Treatment Plant which is fed with liquid chlorine and gas from a 90-ton railcar.

The preventative maintenance for the plant disinfection system consists of inspections of the whole system, cleaning, testing and installation of evaporators, chlorinators, gas filters and will include labor and materials, for the O. N. Stevens Water Treatment Plant-Utilities Department.

This is a sole source purchase. Environmental Improvement Inc. is the only factory trained and certified manufacturer authorized to distribute, repair, replace and install these products.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department -Water

FINANCIAL IMPACT:

X Operating ☐ Revenue Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$789,251.58	\$276,086.72	\$1,065,338.30
Encumbered / Expended Amount	\$745,177.23	\$0.00	\$745,177.23
This item	\$36,464.28	\$276,086.72	\$312,551.00
BALANCE	\$7,610.07	\$0.00	\$7,610.07

Fund(s): Water

Comments: The cost is for a total amount not to exceed \$312,551 for five years with \$36,464.28 funded in FY2018-19.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet
Service Agreement