



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2019
Action Item for the City Council Meeting of March 26, 2019

DATE: March 19, 2019

TO: Keith Selman, Interim City Manager

FROM: Peter Collins, Interim Director of Information Technology
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Amendment to Aclara Software Maintenance Agreement

CAPTION:

Motion authorizing an amendment to Aclara Technologies LLC software maintenance agreement to allow four renewal years of annual maintenance with Aclara Technologies LLC of Hazelwood, Missouri for an amount not to exceed \$116,435.75.

PURPOSE:

This amendment will provide for the renewed annual software maintenance for the STAR Fixed Network Advanced Metering Infrastructure System for Information Technology.

BACKGROUND AND FINDINGS:

The City entered into a service agreement with Aclara Technologies LLC in 2013 for the software used to monitor and configure devices on the City's automatic meter reading system. The initial term of the agreement was for one year and it was renewed for four individual one-year terms in accordance with the terms of the agreement. This amendment adjusts to term of the agreement to renew it for four additional renewal years of the software maintenance and supplemental monitoring and maintenance services.

This is a sole source purchase; Aclara Technologies LLC is the sole manufacturer of the STAR Fixed Network Advanced Metering Infrastructure System, which is currently installed throughout the City of Corpus Christi.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Information Technology

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$1,758,706.45	\$52,711.45	\$1,811,417.90
Encumbered / Expended Amount	\$1,170,507.85	\$0.00	\$1,170,507.85
This item	\$63,724.30	\$52,711.45	\$116,435.75
BALANCE	\$524,474.30	\$0.00	\$524,474.30

Fund(s): Info Tech

Comments: The amendment value is not to exceed \$116,435.75, with an estimated expenditure of \$63,724.30 funded in FY2018-19.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Amendment No. 1
Service Agreement