



AGENDA MEMORANDUM

Action Item for the City Council Meeting of March 26, 2019

DATE: March 26, 2019

TO: Keith Selman, Interim City Manager

FROM: Peter Collins, Interim Director of Information Technology
PeterC@cctexas.com
(361) 826-3735

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

Cisco Smartnet Network Equipment Support and Maintenance

CAPTION:

Motion authorizing the purchase of Cisco Smartnet network equipment support and maintenance for one year with Computer Solutions of San Antonio, Texas for a total amount not to exceed \$103,413.99.

PURPOSE:

This item is to approve the purchase of one-year support and maintenance for the software support on the City's network equipment hardware.

BACKGROUND AND FINDINGS:

Hardware support and software support are required to maintain updates for network equipment that include security, software and hardware updates, and support services for critical network infrastructure. The Cisco Smartnet supports the core network equipment located at City Hall, Police Department, Fleet Services, Holly Pump Station, Flour Bluff water tower, Frost Building's Emergency Operations Center, and the O.N. Stevens Water Plant. The City is seeking a one-year renewal for this support and maintenance until the equipment reaches end of life.

This agreement was procured through the Texas Department of Information Resources (DIR) cooperative contract number DIR-TSO-4167.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Information Technology

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$189,236.20	\$0	\$189,236.20
Encumbered / Expended Amount	\$37,571.44	\$0	\$37,571.44
This item	\$103,413.99	\$0	\$103,413.99
BALANCE	\$48,250.77	\$0	\$48,250.77

Fund(s): Info Tech 5210-40430-241-530230

Comments: N/A

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet