



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting May 14, 2019
Second Reading Ordinance for the City Council Meeting May 21, 2019

DATE: April 25, 2019
TO: Keith Selman, Interim City Manager
FROM: Fred Segundo, Director of Aviation
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Authorize lease amendment with General Services Administration for office space located in the terminal at Corpus Christi International Airport for operation of the Transportation Security Administration (TSA).

CAPTION:

Ordinance authorizing Lease Amendment No. 7 to the lease agreement between the City and the U.S. General Services Administration for use of terminal office space at Corpus Christi International Airport by the Transportation Security Administration from March 1, 2019, through February 29, 2024, for minimum annual rent of \$400,345.91; ratifying prior lease amendments; and modifying necessary provisions of the lease.

PURPOSE:

The agreement sets out the terms and conditions between the City of Corpus Christi and the General Services Administration for the lease of office space for TSA at Corpus Christi International Airport. TSA provides screening and regulatory security oversight at the airport. The leased office space provides for administrative and training operations.

BACKGROUND AND FINDINGS:

The original lease agreement between the City and GSA was approved by the City Council and was effective September 1, 2004 thru February 28, 2009. Through a series of amendments, the lease remains in effect with the current agreement expiring on February 28, 2019. The proposed lease amendment will run through February 29, 2024 and provides for annual adjustments to the rental rate.

ALTERNATIVES:

No viable alternative exists.

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

The project is consistent with Airport Master Plan.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Legal
Financial Services
Management and Budget

FINANCIAL IMPACT:

☐ Operating ☒ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$400,345.91		\$400,345.91
Encumbered / Expended Amount	0		0
This item	0		0
BALANCE	\$400,345.91		\$400,345.91

Funding Detail:

Fund: 4610 Airport Fund
Organization/Activity: 35000 Airport Administration
Mission Element: 888 Revenue
Project # (CIP Only): n/a
Account: 320460 Terminal Space Rental - Other

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Lease Amendment No. 7