



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of May 14, 2019  
Action Item for the City Council Meeting of May 21, 2019

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**DATE:** May 14, 2019

**TO:** Keith Selman, Interim City Manager

**FROM:** Kevin Norton, Director of Water Utilities  
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<b>Reagents and Consumables for Water Utilities</b>
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**CAPTION:**

Resolution authorizing a five-year supply agreement for the purchase of scientific water lab testing reagents and consumables with IDEXX Distribution, Inc. of Westbrook, Maine for an amount not to exceed \$332,411.

**PURPOSE:**

This item is to approve a supply agreement for scientific water lab testing reagents and consumables supplies. These supplies will be utilized by the O. N. Stevens Laboratory for the analysis of the City of Corpus Christi's drinking water, surrounding communities' drinking water and the effluent testing of City's six wastewater treatment plants.

**BACKGROUND AND FINDINGS:**

IDEXX Distribution, Inc., is the sole manufacturer and supplier in the US water testing market. This testing is required by the Environmental Protection Agency (EPA) and administered by the Texas Commission on Environmental Quality (TCEQ). The City is a regional testing lab and tests the water for various cities in the surrounding area. The City charges for the service and the fees are reimbursed to the City.

This is a sole source purchase. IDEXX Distribution, Inc. is the only provider of these supplies.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities Department

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      Capital      ☐ Not applicable

<b>Fiscal Year: 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$251,319.46	\$304,710.08	\$556,029.54
Encumbered / Expended Amount	\$159,108.38	\$0.00	\$159,108.38
This item	\$27,700.92	\$304,710.08	\$332,411.00
BALANCE	\$64,510.16	\$0.00	\$64,510.16

**Funding Detail:**

Fund: 4010 Water  
Organization/Activity: 31700 Water Utilities Lab  
Mission Element: 063 Water Quality Monitoring  
Project # (CIP Only): N/A  
Account: 520030 Chemical /Household Supplies

**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
Price Sheet  
Supply Agreement