



AGENDA MEMORANDUM

First Reading for the City Council Meeting of May 14, 2019
Second Reading for the City Council Meeting of May 21, 2019

DATE: May 14, 2019

TO: Keith Selman, Interim City Manager

FROM: Jim Davis, Director of Asset Management
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Purchase of Trailer Mounted Manhole Rehabilitation Equipment for Utilities

CAPTION:

Resolution authorizing the purchase of trailer mounted manhole rehabilitation equipment from Action Products Marketing Corp, of Johnston, Iowa for a total amount not to exceed \$131,160.

PURPOSE:

This item is to approve the purchase of trailer mounted manhole rehabilitation equipment for the Utilities Department.

BACKGROUND AND FINDINGS:

The Utilities Department currently has the requirement to purchase trailer mounted manhole rehabilitation equipment. This unit will be used in the repair of manholes throughout the City. This unit will be an addition to the fleet. The unit has a diesel driven hydraulic power plant and compressed air system, hydraulic water delivery system, adjustable boom for deployment of spin cast equipment, dual poly water storage system for use with antimicrobial additives. All controls for all components are accessible from the trailer deck. A three-day system training is included in the price.

This is sole source purchase. Action Products Marketing Corp, is the only manufacturing company authorized to design, integrate, test and sell this equipment.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Asset Management
Utilities

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$8,071,021.11	\$0.00	\$8,071,021.11
Encumbered / Expended Amount	\$6,584,286.11	\$0.00	\$6,584,286.11
This item	\$131,160.00	\$0.00	\$131,160.00
BALANCE	\$1,355,575.00	\$0.00	\$1,355,575.00

Funding Detail:

Fund: 5110 Fleet Maint Svc
Organization/Activity: 40120 Equipment Purchases Fleet
Mission Element: 202 Maintain the Fleet
Project # **(CIP Only)**:
Account: 550020 Vehicles & Machinery

RECOMMENDATION:

Staff recommends approval of the action as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet