



## **AGENDA MEMORANDUM**

One Reading Ordinance at the City Council Meeting of May 14, 2019

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**DATE:** May 1, 2019

**TO:** Keith Selman, Interim City Manager

**FROM:** Peter Collins, Interim Director of Information Technology  
PeterC@cctexas.com  
(361) 826-3735

<b>Appropriation of Funds for IT Purchases</b>
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**CAPTION:**

Ordinance appropriating \$1,835,000 from Reserved for Major Contingencies balance in General Fund No. 1020 and transferring to and appropriating in the Information Technology Operating Fund No. 5210 for City infrastructure hardware, software, IT services, security, and licenses; amending the operating budget; and declaring an emergency.

**PURPOSE:**

This item is needed to appropriate funds in the Fiscal Year 2018-2019 operating budget for major computer purchases including City infrastructure hardware, software, information technology (IT) services, security and licenses.

**BACKGROUND AND FINDINGS:**

The Information Technology Department has identified major computer purchases that are required to be purchased and implemented as soon as possible. This agenda item will appropriate and transfer funds from the General Fund to the IT Operating Fund to accommodate those needs. Since this item is being requested to be approved in one reading, it is declared an emergency.

**ALTERNATIVES:**

n/a

**OTHER CONSIDERATIONS:**

n/a

**CONFORMITY TO CITY POLICY:**

This item conforms to City policy.

**EMERGENCY / NON-EMERGENCY:**

This item is an emergency and is scheduled for one reading.

**DEPARTMENTAL CLEARANCES:**

- IT
- Finance
- City Attorney's Office

**FINANCIAL IMPACT:**

☐ Not Applicable    ☒ Operating Expense    ☐ Revenue    ☐ CIP

FISCAL YEAR:	Project to Date Exp. (CIP Only)	Current Year	Future Years	TOTALS
Budget	-	\$57,409,927.00	-	\$57,409,927.00
Encumbered/Expended amount of (date)	-	-	-	-
This item	-	\$ 1,835,000.00	-	\$ 1,835,000.00
BALANCE	-	\$55,574,927.00	-	\$55,574,927.00
FUND(S): Appropriated and transferred from the General Fund and to the IT Operating Fund				

**Funding Detail:**

Fund: 1020 General Fund  
Organization/Activity: n/a  
Mission Element: n/a  
Project # (CIP Only): n/a  
Account: 260110 Committed Fund Balance for Major Contingencies

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance