



AGENDA MEMORANDUM
Action Item for the City Council Meeting of 6/11/19

DATE: June 11, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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Service Agreement for Preventative Maintenance and Parts for the Chlorine Dioxide System at the O.N. Stevens Water Treatment Plant

CAPTION:

Resolution authorizing a three-year service agreement for preventative maintenance and purchase of parts for the chlorine dioxide system at the O.N. Stevens Water Treatment Plant with International Dioxide, Inc. of North Kingstown, Rhode Island for a total amount not to exceed \$76,200, with first-year funding through the Water Fund.

PURPOSE:

This item is to approve a service agreement for preventative maintenance, inspections, repairs, and purchase of parts and materials for the Chlorine Dioxide system located at the O. N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

The O. N. Stevens Water Treatment Plant is equipped with a chlorine dioxide system. This system generates chlorine dioxide for the O.N. Stevens Water Treatment Plant to treat raw and potable water.

The preventative maintenance for the chlorine dioxide system consists of cleaning, testing and installation of equipment to maintain the system. This will include labor and materials to maintain the generation equipment and the generation efficiency of the units, for the O. N. Stevens Water Treatment Plant.

This is a sole source purchase. International Dioxide is the only factory-trained and certified manufacturer authorized to distribute, repair, replace and install these products.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Water Utilities

FINANCIAL IMPACT:

X Operating ☐ Revenue Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$1,044,976.80	\$65,616.67	\$1,110,593.47
Encumbered / Expended Amount	\$754,805.42	\$0.00	\$754,805.42
This item	\$10,583.33	\$65,616.67	\$76,200.00
BALANCE	\$279,588.05	\$0.00	\$279,588.05

Funding Detail:

Fund: 4010 Water
Organization/Activity: 31010 Stevens Filter Plant
Mission Element: 062 Treat water
Project # (CIP Only): N/A
Account: 530230 Equipment maintenance

RECOMMENDATION:

Staff recommends approval of the Resolution.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet
Service Agreement