



## **AGENDA MEMORANDUM**

Action Item for the City Council Meeting of June 11, 2019

**DATE:** June 11, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** Kim Baker, Director of Contracts and Procurement  
[KimB2@cctexas.com](mailto:KimB2@cctexas.com)  
(361) 826-3169

Kevin Norton, Director of Water Utilities  
[KevinN@cctexas.com](mailto:KevinN@cctexas.com)  
(361) 826-1874

### **Malleable Brass Fittings**

#### **CAPTION:**

Motion authorizing a three-year supply agreement with Ferguson Enterprises, LLC of Corpus Christi, Texas, for the purchase of malleable brass fittings for the Water Utilities Department for a total amount not to exceed \$92,431.91, with first-year funding through the Water Fund.

#### **PURPOSE:**

This is a motion to approve a three-year supply agreement for malleable brass fittings stocked by the City Warehouse and utilized by the Water Utilities Department.

#### **BACKGROUND AND FINDINGS:**

These malleable brass fittings are lead-free and used in water utility service. The City Warehouse stocks these brass fittings, so they can be readily available for the Water Utilities Department as needed.

The Contracts and Procurement Department conducted a competitive Request for Bid (RFB) process. The City received one bid that was responsive, responsible and three bids that were non-responsive. Staff recommends award to the lowest, responsive, responsible bidder, Ferguson Enterprises, LLC.

#### **ALTERNATIVES:**

Not applicable

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Water Utilities

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$2,800,195.00	\$61,621.27	\$2,861,816.27
Encumbered / Expended Amount	\$1,733,946.00	\$0.00	\$1,733,946.00
This item	\$30,810.64	\$61,621.27	\$92,431.91
BALANCE	\$1,035,438.36	\$0.00	\$1,035,438.36

**Funding Detail:**

Fund: 5010 Stores  
Organization/Activity: 40000 Warehouse Stores  
Mission Element: 185 Centralized Purchasing System  
Project # (CIP Only): N/A  
Account: 520210 Cost of Goods Sold

**RECOMMENDATION:**

Staff recommends approval of the item as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement  
Bid Tabulation