



AGENDA MEMORANDUM

Action Item for the for the City Council Meeting of June 11, 2019

DATE: June 11, 2019

TO: Peter Zaroni, City Manager

FROM: Kim Baker, Director of Contracts and Procurement
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Bill Mahaffey, Director of Gas Operations
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Gas Pipe Repair Clamps Supply Agreement

CAPTION:

Motion authorizing a three-year supply agreement with Ferguson Enterprises, LLC of Corpus Christi, Texas, for the purchase of gas pipe repair clamps for a total amount not to exceed \$154,577.40, with first-year funding through the Warehouse Stores Fund.

PURPOSE:

This is a motion to approve a three-year supply agreement for gas pipe repair clamps stocked by the City Warehouse and utilized by Gas Operations.

BACKGROUND AND FINDINGS:

These clamps are used to repair cracked, punctured, or broken pipe when it can effectively stop a leak. Gas Operations uses various clamps depending on the size of the break when it can help to avoid larger repairs and cutting pipes. The City Warehouse stocks these clamps so they can be readily available for the department as needed.

The Contracts and Procurement Department conducted a competitive Request for Bid (RFB) process and received two bids. Staff recommends award to the lowest, responsive, responsible bidder, Ferguson Enterprises, LLC.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Gas Operations

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,195.00	\$103,051.60	\$2,903,246.60
Encumbered / Expended Amount	\$1,399,775.36	\$0.00	\$1,399,775.36
This item	\$51,525.80	\$103,051.60	\$154,577.40
BALANCE	\$1,348,893.84	\$0.00	\$1,348,893.84

Funding Detail:

Fund: 5010 Stores

Organization/Activity: 40000 Warehouse Stores

Mission Element: 185 Centralized Purchasing System

Project # **(CIP Only):** N/A

Account: 520210 Cost of Goods Sold

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement

Bid Tabulation