



AGENDA MEMORANDUM

Action Item for the City Council Meeting of June 25, 2019

DATE: June 25, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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InfoCare Software Renewal for Utilities

CAPTION:

Resolution authorizing a four-year service agreement renewal for InfoCare software with Innovyze Inc. of Houston, Texas, which is used to optimize the water distribution and wastewater collection systems through computerized modeling, for a total amount not to exceed \$73,636.21, with first-year funding through the Water Fund.

PURPOSE:

This item is to approve a four-year service agreement renewal for InfoCare Software.

BACKGROUND AND FINDINGS:

InfoCare software provides modeling, design, operation, optimization, and management solutions for both water distribution and wastewater collection systems. The City has a 10-year history with InfoCare Software, using it to standardize the modeling of our water distribution and wastewater collection systems. The Water Division uses this software for optimization, analysis, and design for rehabilitation and replacement projects for the City's water distribution lines. The Wastewater Division uses this software for its Sanitary Sewer Overflow Reduction Program to identify wastewater collection system deficiencies and to prioritize repair requirements.

This is a sole source purchase. Innovyze, Inc. is the sole source manufacturer and distributor of the InfoCare Software.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

N/A

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year 2018-2019	Current Year	Future Years	TOTALS
Budget	\$38,004.00	\$55,636.21	\$93,640.21
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$18,000.00	\$55,636.21	\$73,636.21
BALANCE	\$20,004.00	\$0.00	\$20,004.00

Funding Detail:

Fund: 4010 Water
Organization/Activity: 30001 Utility Planning Group
Mission Element: 041 Distribute Water
Project # (CIP Only): N/A
Account: 520105 Computer Software

RECOMMENDATION:

City staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet
Service Agreement