

**CITY OF CORPUS CHRISTI  
FY2019 ANNUAL ACTION PLAN**

<b>RECOMMENDED FY2019 CDBG PROGRAM</b>			
FY2019 CDBG Allocation			\$2,650,562
Reprogrammed Funds			\$115,863
Program Income from Rehabilitation Program (Revolving Loan Fund estimate)			\$240,000
<b>TOTAL FUNDS AVAILABLE FOR FY2019 CDBG PROGRAM</b>			<b>\$3,006,425</b>
#	PROJECT & DESCRIPTION	Request	Staff Recomm
1	<b>HCD - CDBG Program Administration</b> This project will fund 5.75 FTE staff salaries and administrative costs: 1-Administrator, 1-Program Manager, 2-Sr. Management Assistants, and 1.75-Contract Administrators. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal wage rate requirements. Staff must attend mandatory and required trainings in order to remain in federal compliance. Recommendation is 16% of allowable 20% <b>Staff salaries without benefits: \$293,802</b> <b>HCD operational budget: \$16,840</b>	\$425,000	\$425,000
2	<b>HCD - Rehabilitation Services</b> This is the operating budget for 13.50 FTE staff that service the various housing programs administered by HCD: 1-Director (at 60%), 2-Program Managers, 3-Rehab Specialists, 2.50-Program Specialists, 2-Mortgage Servicing Aides, 1-Management Assistant (at 40%), and 1-Management Aide. The staff manage and administer the Demolition/Reconstruction Loan Program, Single Family Rehabilitation Loan Program, Minor Home Repair Grant Program, Appliance Replacement Grant Program, Homebuyer Closing Cost Program, the Type A Homebuyer Program, and Mortgage Servicing which manages the servicing of approximately 700 loans provided through the Single Family Demolition/Reconstruction and Rehabilitation Loan Programs. Services include collection of loan payments, escrowing of insurance and property taxes, payment of insurance and property taxes, preparing end of year escrow analysis, and providing release of liens on loans that are paid off. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education, construction monitoring, project estimating, and development of specifications and drawings. Staff must attend mandatory and required trainings to remain in federal compliance. <b>Staff salaries without benefits: \$524,746</b> <b>HCD operational budget: \$20,370</b>	\$757,000	\$757,000
3	<b>HCD - Minor Home Repair Grant Program</b> The Minor Home Repair Grant Program assists homeowners with a grant to provide repairs involving the roof, plumbing, electrical, heating or minor structural repairs. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits. <b>Program Income Projection: \$240,000</b> <b>Entitlement funding: \$340,000</b>	\$580,000	\$580,000
4	<b>Parks and Recreation-Play-for-All Splash Playground</b> The Play-for-All Splash playground will enhance the existing inclusive play structures that have interactive elements for youth of all ages and abilities. The proposed Splash Pad Play Elements is approximately a 2,500 square foot pad design, with fencing around the perimeter and would include a whole collection of different water play elements that activate a wide range of sensory play experiences. The design features includes ground level structures while other elements involve misting, streaming or dumping water experience. <b>Total Project Cost: \$300,000</b> <b>Entitlement funding: \$280,000</b> <b>Parks &amp; Recreation contribution: \$20,000</b>	\$280,000	\$280,000

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5	<b>Parks and Recreation Ben Garza Gym Improvements</b> The Ben Garza Gym provides recreational space for the immediate neighborhood including single family homes; apartments; homeless shelters and assisted living units. The area is subject to high levels of juvenile delinquency and negative impacts of chronic disease (diabetes, cardiovascular diseases, etc.). Proposed improvements to the park will include new flooring and other park amenities to enhance existing basketball; volleyball, pickleball and general recreational activity programs. The park is also listed as a major investment park in the 2012 Parks and Recreation Master Plan. <b>Total Project Cost: \$106,585</b> <b>Entitlement funding: \$100,000</b> <b>Parks &amp; Recreation contribution: \$6,585</b>	\$100,000	\$100,000
6	<b>Legal Department - Human Relations Division</b> The Human Relations Division will be launching a Fair Housing marketing campaign to educate community on the Fair Housing Act and the Americans with Disabilities Act (ADA). The marketing campaign will include updating publication materials; radio public service announcements; television advertisements and training sessions to address rights of tenants; landlord responsibilities; housing issues and laws pertaining to reasonable accommodations and modifications.	\$10,000	\$10,000
7	<b>Code Enforcement-Demolition</b> This program consists of the demolition of substandard structures determined to be health and safety issues and meet a threshold of 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the City Code of Ordinances and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community as well as a goal established by City Council. Each structure will be assessed and surveyed by Code Enforcement as a sub-standard building case. The property owner is provided the opportunity to resolve the sub-standard conditions within the parameters of the City's Building Codes. Structures remaining sub-standard will be demolished under the authority of the Building Standards Board. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred; or, The Demolition Grant Program allows the property owner the opportunity to voluntarily agree to have their structure demolished. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. \$100,000 of this funding will go towards the demolition of 1113 N. Alameda as part of the Harbor Bridge Project Parks mitigation plan.	\$200,000	\$200,000
8	<b>Code Enforcement-Clearance of Vacant Properties</b> This program consists of the clearance of vacant properties in regards to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low income clients.	\$100,000	\$100,000
9	<b>Code Enforcement Program (Staffing)</b> This request is to fund full salary for six (6) full-time employees in the Code Enforcement Division of the Police Department - five (5) Compliance Officers at 100% and one (1) Senior Account Clerk at 100% for special code enforcement activities associated with the investigation, notification and abatement of ordinance violations in CDBG eligible areas. This amount includes \$10,000 (\$1,666.67 for each staff member for required training and certifications). The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.	\$302,299	\$302,299
10	<b>Nueces County Mental Health and Intellectual Disabilities</b> NHID is proposing construction of a new parking lot approximately 8,736 square feet with 2 landscaped curb islands for the center's public visitors, while simultaneously creating an outdoor fenced basketball court for NCMHID's Day Habilitation program, which serve low-income persons with intellectual disabilities.	\$52,126	\$52,126

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11	<b>Corpus Christi Hope House</b> CCHH is proposing to convert an old office into additional emergency shelter housing and rehabilitate the resource center into office space. The project will consist of installation of new a/c units, remove/replace flooring throughout the shelter facilities; prep, seal, and paint throughout the shelter. All activities serve the homeless and at-risk of homelessness individuals and families.	\$200,000	\$200,000
	<b>Total City Projects</b>	<b>\$3,006,425</b>	<b>\$3,006,425</b>
	<b>Overall Total</b>	<b>\$3,006,425</b>	<b>\$3,006,425</b>