



## **AGENDA MEMORANDUM**

First Reading for the City Council Meeting of July 30, 2019  
Second Reading for the City Council Meeting of August 13, 2019

**DATE:** July 30, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** Kevin Norton, Director of Water Utilities  
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### **Four Trailer-mounted Portable Air Compressors for Gas Department**

#### **CAPTION:**

Ordinance appropriating \$77,350.00 from the Fleet Fund Future Replacement balance; amending the FY2018-2019 operating budget adopted by Ordinance 031548 to increase expenditures by \$77,350.00; and approving the purchase of four trailer-mounted portable air compressors from ROMCO Power Systems of Corpus Christi, Texas, via NJPA-Sourcwell Cooperative for a total amount not to exceed \$77,350.00 funded from the Fleet Maintenance Service Fund.

#### **PURPOSE:**

This item is to approve the purchase of four trailer-mounted portable air compressors for the Gas Department.

#### **BACKGROUND AND FINDINGS:**

The Gas Department currently has a need to purchase four trailer-mounted portable air compressors. These units are all replacement units, and require replacement now that they exceed their life cycle of 8 years. One unit being replaced is 29 years old, another one is 23 years old and two are 19 years old. These portable air compressors are used as the final step to check the City's gas mains before they can be put into service. The mains, after either welded or fused, are pressure tested for a period of time to check for leaks.

The purchase of these air compressors is through the NJPA - Sourcwell Cooperative. Contracts awarded through the NJPA - Sourcwell Purchasing Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

**ALTERNATIVES:**

N/A

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Gas Department

**FINANCIAL IMPACT:**

X Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$8,071,021.11	\$0.00	\$8,071,021.11
Encumbered / Expended Amount	\$7,332,643.94	\$0.00	\$7,332,643.94
This item	\$77,350.00	\$0.00	\$77,350.00
BALANCE	\$661,027.27	\$0.00	\$661,027.17

**Funding Detail:**

Fund: 5110 Fleet Maintenance Service  
Organization/Activity: 40120 Equipment Purchases- Fleet  
Mission Element: 202 Maintain the fleet  
Project # (CIP Only): N/A  
Account: 550020 Vehicles and Machinery

**RECOMMENDATION:**

Staff recommends approval of the action as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet