



AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 17, 2019

DATE: December 10, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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Purchase of Four Mini Excavators for Utilities

CAPTION:

Motion authorizing the purchase of four John Deere mini excavators from Doggett Heavy Machinery Services, LLC of Corpus Christi, Texas for a total amount of \$273,200.00 to be used daily by the Utilities Department for emergency repairs and construction of water and wastewater infrastructure as additions to the fleet, effective upon issuance of letter of acceptance, with funding available through the FY 2020 Wastewater and Water Funds.

SUMMARY:

This motion will allow the City to purchase four mini excavators through the Buy Board Cooperative for the Utilities Department in support of the approved FY2020 Enhancement Packages to add three new Wastewater crews and equipment, plus one new Water crew and equipment. This equipment will be used daily for construction work and emergency repairs of water and wastewater infrastructure throughout the City.

BACKGROUND AND FINDINGS:

The Utilities Department has a requirement for the purchase of four John Deere 35G Mini-Excavators, which will be used to dig trenches for the installation or repair of Water and Wastewater lines. These new units will be additions to the fleet for the approved FY2020 Enhancement Packages to add three new Wastewater crews and equipment, plus one new Water crew and equipment. The new in-house construction and repair crews will take over small to medium-scale infrastructure work that is currently executed through

construction contractors.

This procurement is through the Buy Board Cooperative. Contracts awarded through the Buy Board Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

An alternative is not to purchase this equipment. This would result in less in-house construction work and less in-house response to emergency repairs, therefore creating a loss of service to City customers.

FISCAL IMPACT:

The fiscal impact for the Utilities Department is a total amount of \$273,200.00 for the purchase of four mini excavators as additions to the fleet for the approved FY2020 Enhancement Packages to add three new Wastewater crews and equipment, plus one new Water crew and equipment, to be used daily by the Utilities Department for emergency repairs and construction of water and wastewater infrastructure throughout the City.

FUNDING DETAIL:

Fund:	4200 Wastewater Fund
Organization/Activity:	33400 Wastewater Collection System
Mission Element:	042 Wastewater Collection System
Project # (CIP Only) :	N/A
Account:	550020 Vehicles & Machinery
Cost:	\$204,900.00

Fund:	4010 Water Fund
Organization/Activity:	31520 Treated Water Delivery System
Mission Element:	041 Distribute Water
Project # (CIP Only) :	N/A
Account:	550020 Vehicles & Machinery
Cost:	\$68,300.00

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of four mini excavators from Doggett Heavy Machinery as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet