



AGENDA MEMORANDUM
CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION

Meeting December 9, 2019

DATE: November 27, 2019

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

THROUGH: Peter Zaroni, City Manager

FROM: Arlene Medrano, Business Liaison
ArleneM@cctexas.com
(361) 826 -3356

2020 Type A Board Meeting Calendar

CAPTION:

Motion to approve the 2020 Type A Board Meeting Calendar with discussion and possible action regarding meeting time.

SUMMARY:

The purpose of this item is to adopt the Type A Board meeting schedule for 2020. This motion is necessary to secure the meeting dates for the next 12 months to allow for effective staff and board member planning for meetings.

BACKGROUND AND FINDINGS:

The Type A Board meets the 3rd Monday of every month. The November and December meetings are held on the 2nd Monday rather than the 3rd Monday to account for the holidays (Thanksgiving and Christmas). In 2018, the Type A Board decided to move the meeting time to 4:30 PM to accommodate the 3:30 PM time for Type B Meetings. However, the Type A Meetings have been consistently held at 4:00 PM because the Type B Meetings have been shorter and not exceeded 30 minutes. At the November 11, 2019 Type A Board meeting, Board Member Valls requested future discussion on meeting time with a proposal to change the meeting time to 12:00 PM. This request is being addressed via the motion language for this item.

ALTERNATIVES:

The Board could choose to change the meeting dates and time of the meetings.

FISCAL IMPACT:

There is no financial impact associated with this item.

Funding Detail:

Fund: NA

Organization/Activity: NA

Mission Element: NA
Project # **(CIP Only)**: NA
Account: NA

RECOMMENDATION:

Staff recommends approval of the calendar as presented.

LIST OF SUPPORTING DOCUMENTS:

2020 Type A Board Meeting Calendar