



AGENDA MEMORANDUM

December 9, 2019

Corpus Christi Business and Job Development Board Meeting Action

DATE: December 03, 2019

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

THROUGH: Peter Zaroni, Executive Director

FROM: Jeff H. Edmonds, P. E., Director of Engineering Services
jeffrey@cctexas.com
(361) 826-3851

<p align="center"><u>Master Services Agreement</u> Comprehensive Feasibility Study for the Seawall</p>
--

CAPTION:

Motion recommending City Council approval of awarding a Master Service Agreement (MSA) for Comprehensive Feasibility Study for the Seawall Services to HDR Engineering, Inc. in an amount not to exceed \$250,000. Funding is available through Type A funds for seawall maintenance.

SUMMARY:

This motion recommends City Council approval for the professional engineering contract to perform feasibility studies and prepare budgetary cost estimates for new projects that are eligible for Type A Seawall Sales Tax funds. The project scopes and budgetary estimates will be an input into the Capital Improvement Program (CIP) planning cycle. The Type A Board and City Council will decide which projects are prioritized for inclusion in the FY 2020-2021 CIP.

BACKGROUND AND PURPOSE:

In 2009, a feasibility study for seawall projects was completed. Based on the feasibility study report projects were prioritized and initiated. Since then, new projects have been identified and projects listed on the 2009 feasibility study report are out of date due to change in scope and cost estimates. This motion recommends City Council approval for the professional engineering contract to perform new feasibility studies and prepare budgetary cost estimates for projects that are eligible for Type A Seawall Sales Tax funds. The Type A Board and City Council will decide which projects are prioritized for inclusion in the FY 2020-2021 CIP.

PROJECT TIMELINE:

2020						TO BE DETERMINED					
J	F	M	A	M	J						
Assessment						Design/Construction					

If approved by City Council in the January 2020 timeframe, a notice to proceed will be issued and the assessments should be completed June 2020. Plans for any future design and construction work will be taken under consideration at that time.

COMPETITIVE SOLICITATION PROCESS

HDR Engineering, Inc. is the design engineer selected in February 2019 for this project under RFQ 2018-10 posted in November 2018. The Comprehensive Feasibility Study for the Seawall was one of the four projects that were announced under the Group E-Type A Projects. Six firms submitted under the Group E-Type A Projects and HDR Engineering, Inc. was selected for the subject project.

The selection committee consisted of two representatives from the Engineering Services and one from Planning & Environmental Services. Firms were ranked based on five factors: 1) experience of the firm, 2) experience of the key personnel with specific experience with multiple Bond street programs and local utilities, 3) project approach and management plan, 4) capacity to meet the project requirements and timelines, and 5) past performance.

ALTERNATIVES:

If the Board does not approve the staff recommendation, the FY 2020-2021 capital improvement planning cycle will not have the benefit of having updated, professionally scoped and estimated projects programmed for the Seawall Sales Tax. This is not recommended because the basis for most current Seawall CIP projects was a feasibility study completed in 2009.

FISCAL IMPACT:

If this motion is approved by the Board, the Item will be presented to the City Council in the January 2020 timeframe. This contract will provide Comprehensive Feasibility Study for the Seawall in an amount not to exceed \$ 250,000 with work to be performed by HDR Engineering, Inc. Funds for this project are currently available in the Type A Seawall Sales Tax fund. Upon completion of the assessments, future design and construction work will be discussed with the Type A Board for review and Council recommendation.

Funding Detail:

Fund:	Seawall System CIP Fund (Fund 3271)
Mission Element:	Economic Development (ME #707)
Project No.:	Comprehensive Feasibility Study for the Seawall (Project #20124A)
Account:	Outside Consultants (Account #550950)
Activity:	20124-A-3271-EXP
Amount:	\$250,000

RECOMMENDATION:

Staff recommends approval of the motion as presented. Upon Board approval, an Agenda Item will be presented to the City Council for their approval in the January 2020 time frame.

LIST OF SUPPORTING DOCUMENTS:

MSA Proposal