



## AGENDA MEMORANDUM

Action Item for the City Council Meeting December 17, 2019

**DATE:** December 10, 2019

**TO:** Honorable Mayor and City Council

**CC:** Peter Zanoni, City Manager

**FROM:** Kimberly L. Houston, City Auditor – Interim  
CityAuditor@cctexas.com  
(361) 826-3661

### Ordinance to Approve the 2020 Annual Audit Plan

**CAPTION:** One-reading Ordinance to approve the FY 2020 Annual Audit Plan.

**SUMMARY:** In accordance with Code of Ordinance Chapter 12 ½ City Auditor, this request is for the approval of calendar year 2020 Annual Audit Plan.

**BACKGROUND AND FINDINGS:** This plan was developed based on areas considered to be of highest risk to the City with input from the Mayor and City Council Chapter 12½ Section 2(h) of the City Code of Ordinance requires the City Auditor to submit an annual audit plan to the Audit Committee for review and comment prior to submitting to the full City Council for approval.

The proposed audit plan was approved by the Audit Committee on December 10, 2019.

**ALTERNATIVES:** City Council could revise this plan by adding or removing audit projects.

**FISCAL IMPACT:** N/A

**Funding Detail:**

Fund: N/A  
Organization/Activity: N/A  
Mission Element: N/A  
Project # (CIP Only): N/A  
Account: N/A

**RECOMMENDATION:** Staff recommends approval of the ordinance of the calendar year 2020 annual audit plan as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Exhibit A – 2020 Annual Audit Plan