



AGENDA MEMORANDUM
Action Item for the December 17, 2019 Council Meeting

DATE: December 9, 2019
TO: Mayor and Council
FROM: Rebecca L. Huerta, City Secretary
rebeccah@cctexas.com
(361) 826-3105

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| Approval of 2020 Council Meeting Calendar |
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CAPTION:

Motion approving the 2020 Council Meeting calendar.

SUMMARY:

For planning purposes, attached is the proposed 2020 Council meeting calendar. The calendar includes proposed meeting dates for the Downtown TIRZ No. 3 Board and Audit Committee since Council members serve on these boards and the meetings are held before regular City Council meetings.

BACKGROUND AND FINDINGS:

Council Policies state that the City Council shall meet in regular session at 11:30 a.m. each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month.

Canceled Council Meetings:

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|------------------------|--------------------|
| March 10, 2020 | Spring Break |
| May 26, 2020 | Memorial Day Break |
| June 30, 2020 | Summer Break |
| November 24, 2020 | Thanksgiving Break |
| December 22 & 29, 2019 | Christmas Break |

New Council Meeting:

December 1, 2020

FISCAL IMPACT: None.

RECOMMENDATION:

Approve the 2020 Council meeting calendar.

SUPPORTING DOCUMENTS:

2020 Council Meeting Calendar