



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting December 17, 2019
Second Reading Ordinance for the City Council Meeting January 14, 2019

DATE: November 14, 2019

TO: Peter Zanoni, City Manager

FROM: Robert Rocha, Corpus Christi Fire Chief and LEPC Chairperson
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Allocation of City of Corpus Christi- Nueces County Local Emergency Planning Committee (LEPC) Reserve Funds
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CAPTION:

Ordinance appropriating \$33,926.39 from the City of Corpus Christi-Nueces County Local Emergency Planning Committee (LEPC) Reserve Fund to supplement and expand community information programs and projects; and amending the FY2019-2020 operating budget adopted by Ordinance 031870 to increase expenditures by \$33,926.39.

SUMMARY:

This Ordinance authorizes the allocation of funds that are in reserve for the LEPC. The LEPC does not receive federal, state or local tax dollars and is funded from the Interlocal Agreement, donations from industry and grants. The funds in reserve are accumulated from previous budgets that were not expended. The funds are needed to supplement and expand community education programs and projects regarding potentially hazardous chemicals.

BACKGROUND AND FINDINGS:

Chemical safety and awareness are the heart of the LEPC and are mandated by the Emergency Planning and Community Right-to-Know Act. The LEPC reserve funds supplement projects and programs and a portion of the reserve funds will be left in the account for future use by the LEPC, on an as needed basis.

These projects and programs have been vetted and approved by the respective subcommittees, the LEPC General Committee and the LEPC Executive Committee which members include Corpus Christi Mayor Joe McComb and Nueces County Judge Barbara Canales.

- Podium for the Corpus Christi Fire Department Administration training room. This area is utilized by many city departments and will feature a sound system and a locking computer cabinet. Cost: \$516.62
- Materials for Shelter-in-Place kits that are distributed to area schools, daycare facilities, and libraries to be used in the event of chemical emergencies. An increase in schools

are requesting these kits and are included in school district emergency plans. Cost: \$14,950.00

- Reprinting of LEPC Activity Book, "Be Prepared for Chemical Emergencies", distributed to schools and at events. The book is an important teaching tool for chemical safety and having a safety plan in place. Cost: \$5,484.77
- Re-painting and wrapping the LEPC vehicle. The vehicle has low mileage and is in good condition, but the wrap/paint is peeling and faded. The van exterior is a useful marketing tool. Cost: \$6,975.00
- Purchase local TV and radio media slots to show Reverse Alert messages, Shelter-in-Place/Evacuation messages, and chemical safety messages. Cost: \$6,000.00

ALTERNATIVES:

The funds in reserve were received in previous fiscal years. As they were donations to the LEPC, they can not be used for purposes other than support of the Local Emergency Planning Committee's mission and providing benefit to the community.

FISCAL IMPACT:

Appropriating \$33,926.39 from the LEPC Reserve Fund to the FY 2019-2020 LEPC Operating Budget.

Funding Detail:

Fund: 6060 - LEPC

Organization/Activity: 21700 Local Emergency Planning Committee

Mission Element: 091

Project # (CIP Only):

Account: 530500 Printing, Advertising and PR

RECOMMENDATION:

Complete staff's recommended action by approving allocation of LEPC reserve funds.

LIST OF SUPPORTING DOCUMENTS:

Ordinance

Itemized quotations provided.