



## **AGENDA MEMORANDUM**

First Reading for the City Council Meeting of January 14, 2020  
Second Reading for the City Council Meeting of January 21, 2020

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**DATE:** January 14, 2020

**TO:** Peter Zaroni, City Manager

**FROM:** Jim Davis, Director of Asset Management  
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<b>Service Agreement for Airport Storage Building Repairs</b>
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**CAPTION:**

Ordinance approving a service agreement for repairs to the Airport storage building with Vertex Roofing, LLC of Corpus Christi, Texas, for an amount not to exceed \$84,652.00; appropriating \$45,016.99 from the Unreserved Fund Balance in the Airport Fund; and amending the operating budget.

**SUMMARY:**

This ordinance authorizes a service agreement to repair an airport storage building that was damaged by Hurricane Harvey. FEMA is participating in the funding for these repairs.

**BACKGROUND AND FINDINGS:**

The Contractor shall provide labor, materials, and equipment necessary to perform repair services to the airport facility that was damaged during the hurricane. The Old Communications Building was constructed in 1975 to serve as the airport's Aircraft Rescue and Fire Fighting (ARFF) station and dispatch center. A new ARFF station was constructed in 1995. The Old Communications Building was converted into an equipment storage building for maintenance equipment.

The Old Communications Building sustained damaged from high winds produced by Hurricane Harvey during the night of August 25-26, 2017. An inspection was conducted

by FEMA on January 2nd, 2018. The facility suffered damage to the metal sheeting on the roof, interior insulation, and to the overhead doors.

The airport performed an independent evaluation of the facility and decided to perform additional repairs to the building that were not related to Hurricane Harvey. These additional repairs include Z-beam and C-beam replacement and replacement of the wall skins. The staff recommends that the repairs to the Old Communications Building be approved to extend the life of an existing facility.

The Contracts and Procurement Department conducted a competitive RFB process the first time in May of 2019 but only received one bid for \$110,056 which was very high for the work to be accomplished. Staff decided to rebid the work to obtain a lower cost and the RFB was reissued in September. The City received four responsive, responsible bids, and is recommending the award to Vertex Roofing, LLC for \$84,652 a savings of \$25,404.

### **ALTERNATIVES:**

Replacing the roof with a savings of \$25,404.00 is the best alternative for extending the life of this facility.

### **FISCAL IMPACT:**

The fiscal impact is \$84,652.00, FEMA funds will pay \$39,635.01 and the Unreserved Fund Balance will pay the difference of \$45,016.99.

### **FUNDING DETAIL:**

Fund:	4610	Airport
Organization/Activity:	70003	Harvey FEMA projects
Mission Element:	524	
Project # (CIP Only):	N/A	
Account:	520130	Maintenance and Repairs
Activity #	F3254014610	EXP
Cost	\$39,635.01	

Fund:	4610	Airport
Organization/Activity:	N/A	
Mission Element:	N/A	
Project # (CIP Only):	N/A	
Account:	251850	Unreserved Fund Balance
Cost	\$45,016.99	

### **RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing a service agreement for the airport storage building repairs with Vertex Roofing, LLC.

### **LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation  
Service Agreement