



AGENDA MEMORANDUM

Action item for the City Council Meeting of January 14, 2020

DATE: January 14, 2020

TO: Peter Zaroni, City Manager

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Service Agreement for Lytx DriveCam Program

CAPTION:

Motion authorizing a five-year service agreement with Lytx, Inc. of San Diego, California in an amount not to exceed \$267,962.90 for the purchase of the DriveCam Program including event recorders, subscription, hardware, installation, set up, and training services for Solid Waste Services and Risk Management, a division of the Legal Department, to be utilized by Solid Waste Services and various other departments in fleet vehicles, effective upon issuance of notice to proceed, with FY 2020 funding in an estimated amount of \$59,049.80 available through the General Fund and the General Liability Fund.

SUMMARY:

This service agreement is for the DriveCam Program consisting of the purchase of video event recorders, subscription, hardware, installation, setup and training services. The program will be utilized by both departments for safe driving reinforcement and training and the equipment will be installed in Solid Waste Services' and various other department fleet vehicles to capture driving activities.

BACKGROUND AND FINDINGS:

Solid Waste Services and Risk Management are requesting the renewal of the Lytx DriveCam Program. The DriveCam safety program is a video-based program designed to help demonstrate the driving activities of staff while driving a city vehicle. The video

provides a true picture of what happened during an incident and can also be used as a critical piece of evidence. The video can also help improve driving performance by showing the staff opportunities to become better and safer drivers. The program has been successful in Solid Waste and will now be used by Risk for high risk drivers in other departments.

This procurement is through the General Services Administration (GSA) Cooperative. Contracts awarded through the GSA Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

ALTERNATIVES:

The Solid Waste Services department has been utilizing this system successfully since 2015 and has standardized its fleet with Lytx's equipment and it is now being expanded into other departments. It is not cost effective to abandon the DriveCam safety program at this time due to the successful results. This program monitors driving behavior and proactively helps reduce preventable accidents.

FISCAL IMPACT:

The fiscal impact in FY 2020 for both Solid Waste and Risk Management is an estimated amount of \$59,049.80 for the first year of the five-year service agreement., Solid Waste's portion is \$26,390.00 and Risk Management is \$32,659.80. The remaining cost of \$208,913.10 will be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	1020 General Fund
Organization/Activity:	12500 Solid Waste Administration
Mission Element:	031 Collect brush & bulk waste
Project # (CIP Only):	N/A
Account:	530000 Professional Services
Cost:	\$26,390.00

FUNDING DETAIL:

Fund:	5611 General Liability (Liab/EB) Fund
Organization/Activity:	40525 Property Damage Claims
Mission Element:	005 Process Claims Against City
Project # (CIP Only):	N/A
Account:	540000 Casualty Loss Expenses
Cost:	\$32,659.80

RECOMMENDATION:

Staff recommends approval of the motion authorizing a five-year service agreement with Lytx, Inc., for the DriveCam Program for Solid Waste Operations and Risk Management Department as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement