



AGENDA MEMORANDUM

Action Item for the City Council Meeting of January 14, 2020

DATE: December 20, 2019

TO: Peter Zanoni, City Manager

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<p style="text-align: center;"><u>Master Service Agreement</u> Planning Services</p>

CAPTION:

Motion authorizing a two-year Master Service Agreement for Planning Services with Asakura Robinson Company LLC, in an amount not to exceed \$150,000 for the Interstate 37 Corridor Plan and \$100,000 for the Farm-to-Market 624 (Northwest Boulevard) Corridor Plan, for a total amount not to exceed \$250,000, effective upon notice to proceed, with funding available in the FY 2020 General Fund.

SUMMARY:

This motion authorizes a Master Service Agreement with Asakura Robinson Company LLC for an amount not to exceed \$250,000 for professional planning services to develop corridor plans for both Interstate 37 and FM 624 (Northwest Boulevard), which are FY 2020 Budget Initiatives to improve the appearance of the I-37 gateway to the city and to address multimodal transportation safety and land use concerns in the growing Northwest Boulevard corridor of the Calallen area.

BACKGROUND AND FINDINGS:

Funding for two corridor planning initiatives was approved during the FY 2020 budget process, and the Planning Department, through Engineering Services procurement process, is requesting approval of this Master Service Agreement with Asakura Robinson Company LLC to complete the Interstate 37 and Northwest Boulevard Corridor Plans. Upon execution of the Master Services Agreement, staff will negotiate a detailed scope of work with Asakura Robinson within the allotted budgets: \$150,000 for the I-37 Corridor Plan and \$100,000 for the Northwest Boulevard Corridor Plan. Public engagement and feedback will be a necessary part of the scope of work to create these plans.

The purpose of the two corridor plans is as follows:

Interstate 37 – Create a plan for improving the appearance of the entryway to Corpus Christi. The study area is Interstate 37 from Nueces Bay Boulevard to Shoreline Boulevard in Downtown but would also include the additional key entryways of State Highway 286 (Crosstown Expressway) from I-37 to Agnes/Laredo, and the stretch of Agnes/Laredo from SH 286 to Mesquite Street in Downtown.

FM 624/Northwest Boulevard – Create a corridor plan that addresses multi-modal transportation infrastructure priorities, safety of pedestrian and cyclists, lighting, and determination of ideal land uses to support anticipated growth and development. (See attached Study Area Maps)

The objectives of the plans are to:

- Create a plan for a sustainable and attractive corridor that accomplishes the collective vision of the City of Corpus Christi and its stakeholders.
- Accommodate multiple modes of transportation, support better traffic management, appeal to visitors, business, and investors, and be safe for all users.
- Incorporate landscaping to beautify, provide shade for pedestrians and potential future transit riders, and help manage storm water runoff.
- Provide increased physical connections to surrounding neighborhoods and commercial districts.
- Guide future public and private development and lay the foundation for a strong local economy anchored by new development and redevelopment.

PROJECT TIMELINE:

2020								
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Planning Services								

The services will start in January 2020 with completion planned in September 2020.

COMPETITIVE SOLICITATION PROCESS:

Asakura Robinson was selected for this service in February 2019 under RFQ 2018-10. The selection committee consisted of representatives from Planning and Environmental Services and Engineering Services. Asakura Robinson was evaluated on five factors: 1) experience and qualification of the firm, 2) experience and qualification of the project manager, 3) project approach and management plan, 4) capacity to meet the project requirements and timelines, and 5) past performance. Asakura Robinson, was ranked first for this project, was the qualified firm for transportation and corridor planning and is being recommended for award.

ALTERNATIVES:

Not awarding this MSA will result in delay of the project.

FISCAL IMPACT:

This item proposes to award a Master Service Agreement to Asakura Robinson for planning services

up to the amount of \$250,000 to complete two FY 2020 Budget Initiatives: I-37 and FM 624 Corridor Plans. Funding is approved and available through the FY 2020 Comprehensive Planning funds.

Funding Detail:

Fund:	1020 General Fund
Organization:	11455 Comprehensive Planning
Mission Element:	071 Comprehensive Planning
Account:	530000 Professional Services
Project:	19074A Planning Services MSA

RECOMMENDATION:

Staff recommends award of this Master Service Agreement with Asakura Robinson, in the amount of \$250,000.

LIST OF SUPPORTING DOCUMENTS:

Corridor Study Area Maps
Master Service Agreement