



AGENDA MEMORANDUM

Action Item for the City Council Meeting January 21, 2020

DATE: January 21, 2020

TO: Peter Zaroni, City Manager

FROM: Jermel Stevenson, Director of Park and Recreation
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Purchase of Two Toro 16' Wide Mowers

CAPTION:

Motion authorizing a purchase of two Toro 16' wide mowers from Professional Turf Products LP of Selma, Texas, for a total amount of \$195,157.92 through the BuyBoard Cooperative, to be used by the Park and Recreation Department for mowing City parks, effective upon issuance of letter of acceptance with funding available through the FY 2020 General Fund.

SUMMARY:

This motion authorizes the purchase of two Toro 16' wide mowers for mowing operations in the City's Parks system. They are additions to the fleet and are also a part of the approved 2020 Budget Initiatives. The department does not have 16' mowers, so this purchase would assist immensely with increased service levels for manicured mowing at our larger parks.

BACKGROUND AND FINDINGS:

The Park and Recreation Department is responsible for over 190 parks Citywide. Currently, park grounds are serviced on 7, 14, 21, and 30-day mowing cycles, unless the ground is too saturated.

The department currently has 11' wide mowers and 6' wide mowers. As the City grows and adds more park land, additions to the fleet and larger mowers are needed to keep up with the demand. Therefore, there is an operational need to purchase two Toro 16' wide

mowers, to assist with larger parks such as West Guth, Cole Park, Bill Witt, and Salinas Park.

This procurement is through the BuyBoard Cooperative. Contracts awarded through the Buy Board Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

An alternative is to rent this equipment as needed. This would result in slower response to regular park maintenance; therefore, creating a loss of service to City customers if equipment is not readily available.

FISCAL IMPACT:

The fiscal impact for the Parks and Recreation Department in FY 2020 is a total amount of \$195,157.92 for the purchase of two Toro 16' mowers to be used by the Parks and Recreation Department.

Funding Detail:

Fund:	1020	General Fund
Organization/Activity:	12910	Park Operations
Mission Element:	141	Manage & maintain Parks & Rec facilities
Project # (CIP Only):	NA	
Account:	550020	Vehicles & Machinery

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of two Toro 16' mowers from Professional Turf Products LP as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet