



## **AGENDA MEMORANDUM**

Action Item for the City Council Meeting February 11, 2020

**DATE:** January 10, 2020  
**TO:** Peter Zaroni, City Manager  
**FROM:** Mike Markle, Chief of Police  
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886-2603

Authorization of grant application submission to the State of Texas, Criminal Justice Division for funding to continue the Victims Assistance Community Outreach Program

### **CAPTION:**

Resolution authorizing the submission of a grant application to the State of Texas, under the Victims of Crime Act for \$104,013.20 with a City cash match of \$2,643.37 and \$23,360.00 in-kind services.

### **SUMMARY:**

Grant funding is available from the State of Texas, Criminal Justice Division, for assistance with the primary mission to enhance direct services to victims of crime.

### **BACKGROUND AND FINDINGS:**

The Victims Assistance Community Outreach Program is designed to assist victims in stabilizing their lives after victimization. In high crime rate districts, many victims are resistant to cooperate with law enforcement and the criminal justice system due to the emotional and physical impact of the crime. This program is in its eighth year of assisting victims of crime.

The grant will provide funding for two full-time employees that include a Victim Case Manager and a Staff Assistant. The Victim Case Manager will work on community outreach to identify resistant or reluctant victims of crime and assist victims in understanding and participating in the criminal justice system. Through public presentations, multi-disciplinary meetings and legal advocacy, the case manager will provide crisis intervention and follow-up services in order to establish rapport and build the resiliency of victims in districts at high risk for violence. The Staff Assistant will keep accurate and timely records, including properly entering information into the database systems.

The State funding will provide for the salary/benefits of one Victim Case Manager and one Staff Assistant, equipment, supplies, training, and mileage. Volunteer hours contribute for the in-kind match services, and the City will contribute \$2,643.37 toward

salaries. The grant period award is from October 1, 2020 to September 30, 2021.

**ALTERNATIVES:**

There is no alternative.

**FISCAL IMPACT:**

There is no fiscal impact in FY2020 with the submission of the grant application. However, if awarded, grant monies will be appropriated in FY2021.

**Funding Detail:**

Fund: 1020 & 1061  
Organization/Activity: 1020 - 60035 / 1061 - 822219F  
Mission Element: 156  
Project # (CIP Only):  
Account: 548590 Cash contribution – grant match  
510100 Salaries and Wages  
511000 Retirement  
513000 Group insurance benefits  
513001 Other employee benefits  
530160 Rentals  
530200 Telephone/telegraph  
547010 Travel  
548120 Self Insurance Allocation

**RECOMMENDATION:**

Staff recommends submission of the grant application

**LIST OF SUPPORTING DOCUMENTS:**

Resolution