



## **AGENDA MEMORANDUM**

Action Item for the City Council Meeting February 11, 2020

**DATE:** February 11, 2020

**TO:** Peter Zaroni, City Manager

**FROM:** David S. Lehfeldt, Director of Solid Waste Services  
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### **Supply Agreement for Refuse and Recycling Carts for Solid Waste Services**

#### **CAPTION:**

Motion authorizing a one-year supply agreement with Rehrig Pacific Company of Vernon, California for a total amount of \$409,237.20 to purchase 7,618 refuse carts and 2,264 recycling carts for a total of 9,882 carts to be utilized by Solid Waste Services' customers, effective upon issuance of notice to proceed, with FY 2020 funding in the amount of \$238,721.70 available in the General Fund.

#### **SUMMARY:**

This motion authorizes a one-year supply agreement to purchase 9,882 carts, consisting of 7,618 brown refuse carts and 2,264 blue recycling carts for Solid Waste Services. 60% of carts will be purchased within the remaining fiscal year, with the remaining 40% to be budgeted in the annual budget process.

#### **BACKGROUND AND FINDINGS:**

The Solid Waste Department provides curbside collection service to about 89,000 accounts for garbage, recycling, heavy bush, and bulky items. Residential garbage and recycling are set-out in 96-gallon carts either once per week or twice per week among ten collection zones.

Since 2002, the entire City has been on an automated collection program with a one-man crew who utilizes a hydraulic automated arm to lift carts to dump into the garbage truck. This allows for faster and more efficient pick-ups.

The containers will be distributed to new customers, customers requesting additional containers and customers requesting replacements for damage and stolen carts. The carts that are damaged and deemed unserviceable by a Field Service Technician are collected then recycled by the Solid Waste Department.

The carts will be purchased through the US Communities Government Purchasing Alliance. Contracts awarded through US Communities Government Purchasing Alliance have been competitively procured, to assist with the compliance with Texas Local and State Procurement requirements.

### **ALTERNATIVES:**

The alternative to securing a supply agreement would be to purchase the refuse and recycle carts on an as needed basis, which would not be as efficient, and the carts may not be readily available when needed. In addition, a supply agreement allows for a better economy of scale.

### **FISCAL IMPACT:**

The fiscal impact for the Solid Waste Department in FY 2020 is \$238,721.70, which is 60% of the bins. The remaining 40% of carts will be budgeted through the annual budget process.

### **FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12510	Refuse Collection
Mission Element:	031	Waste and Brush Collection
Project # (CIP Only):	N/A	
Account:	520130	Maintenance and Repairs
Cost:	\$182,197.17	

### **FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12512	Recycling Collection
Mission Element:	032	Recycling
Project # (CIP Only):	N/A	
Account:	520130	Maintenance and Repairs
Cost:	\$56,524.53	

### **RECOMMENDATION:**

Staff recommends approval of this motion to authorize a one-year supply agreement with Rehrig Pacific Company for refuse and recycling carts as presented.

### **LIST OF SUPPORTING DOCUMENTS:**

Price Sheet  
Supply Agreement