



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes

### Corpus Christi Business and Job Development Corporation

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Monday, January 27, 2020

2:30 PM

City Council Chambers

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.

The mission of the Business & Job Development (Type A) and B Corporations is to promote and enhance the City of Corpus Christi's economic base by supporting projects and programs that create primary jobs, improve small business and affordable housing opportunities, and improve infrastructure in our City.

**A. President Scott Harris to call the meeting to order.**

President Scott Harris called the meeting to order at 3:20 p.m.

**B. Call Roll and Excuse Absences:**

City Secretary Rebecca Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

**Present:** 7 - President Scott Harris, Board Member Leah Pagan Olivarri, Secretary Diana Summers, Vice-President Robert Tamez, Board Member Lee Trujillo, Board Member John Valls and Board Member Alan Wilson

**C. PUBLIC COMMENT**

President Harris referred to Public Comment. There were no comments from the public.

**PLEASE BE ADVISED THAT THE OPEN MEETINGS ACT PROHIBITS THE CORPORATION FROM RESPONDING AND DISCUSSING YOUR COMMENTS AT LENGTH. THE LAW ONLY AUTHORIZES THEM TO DO THE FOLLOWING:**

- 1. MAKE A STATEMENT OF FACTUAL INFORMATION.**
- 2. RECITE AN EXISTING POLICY IN RESPONSE TO THE INQUIRY.**
- 3. ADVISE THE CITIZEN THAT THIS SUBJECT WILL BE PLACED ON AND AGENDA AT A LATER DATE.**

**D. MINUTES**

1. Approval of Minutes of the December 9, 2019 Type A Board Regular Meeting

President Harris referred to item 1. Mr. Tamez made a motion to approve the minutes as presented, seconded by Mr. Wilson, and passed unanimously.

**E. FINANCIAL REPORT**

2. Type A Financial Reports as of November 30, 2019

President Harris referred to Item 2. Assistant Director of Financial Services Alma Casas presented the financial reports as of November 30, 2019.

**F. CLOSED SESSION ITEMS: (None)**

**G. AGENDA ITEMS:**

4. Motion authorizing Amendment No. 1 to the Agreement between the Corpus Christi Business and Job Development Corporation (Type A Board) and the City of Corpus Christi for a total amount of \$125,000 for economic development services provided to the Type A Board by the Corpus Christi Regional Economic Development Corporation (CCREDC) and renewing annually with funding available through the FY 2020 Type A Economic Development Funds.

President Harris referred to Item 4. Mr. Valls made a motion to approve Item 4, seconded by Mr. Trujillo, and passed unanimously.

**H. PRESENTATION ITEMS:**

5. Corpus Christi Regional Economic Development Corporation (CCREDC) Quarterly (Q4 2019) Update to Corpus Christi Business and Job Development Corporation (Type A Board)

President Harris referred to Item 5. Chief Operating Officer of the Corpus Christi Regional Economic Development Corporation Mike Culbertson presented the Economic Development quarterly update.

Board Members and Mr. Culbertson discussed the following items: term dates listed on the slides are either calendar or fiscal years; promote the accomplishments and successes that came from the Type A & B Corporations, for example the International Consulting Engineers was named small business for the United States; extending the program to the craft tradesman; Assistant City Attorney Aimee Alcorn-Reed stated there is a provision in the law requiring the Type A to fund job training, a two-or four-year college if the city has a community college districts; a business with trade craftsman could

receive funding if willing to accept an agreement to create jobs and with a clawback provision; identify some changes to the Type B guidelines for the next legislature session and bracket the bill only for Nueces County.

**6. Engineering Services Department Monthly Update - January 2020**

President Harris referred to Item 6. Director of Engineering Services Jeffrey Edmonds presented the Engineering Services monthly updates.

Board members and Mr. Edmonds discussed the following items: project nomination forms will be sent out for recommendations for the new CIP; preventative maintenance for the seawall is included in the Seawall Capital Budget repairs; scheduling a workshop after all the recommendation for the new CIP have been received.

**I. EXECUTIVE DIRECTOR COMMENTS**

President Harris referred to the Executive Director comments. Chief Financial Officer Constance Sanchez stated there were no comments.

**J. IDENTIFY FUTURE AGENDA ITEMS**

President Harris referred to the Future Agenda Items. Chief Financial Officer Constance Sanchez identified the following future items: present monthly reports on the Seawall and Affordable Housing Program; Mirador update; Engineering report; and a workshop after the CIP nominations have been received; briefing on an apprenticeship program; legislation guidelines for the Type A & B Corporation.

**K. ADJOURNMENT**

There being no further business, President Harris adjourned the meeting at 4:03 p.m.

*\* Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant laws, and the Board of Directors may deliberate and vote upon any such subject and resolutions related thereto. Any descriptions of property or amounts stated in this agenda are descriptive and not restrictive, and property and amounts may be changed in the motions, actions or documents. In addition to other items listed in this agenda, policies and procedures of this corporation, legal analysis of any items, policies or procedures, and any items that are currently receiving funding from this corporation may be discussed and deliberated and these matters are added as subjects of discussion to this meeting. This agenda has been reviewed and approved by the attorney for the governing body, and the presence of any subject or description in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for this corporation indicating that said subject or description thereof may be legally discussed in a closed meeting.*