



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 16, 2020

DATE: June 16, 2020

TO: Peter Zaroni, City Manager

FROM: Mike Markle, Chief of Police
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Purchase of Two Trucks for Animal Care Services

CAPTION:

Motion authorizing the purchase of two Ford F350 trucks with air conditioned animal control units from Silsbee Ford, Inc, in an amount of \$123,137.92, for Animal Care Services (ACS), effective upon issuance of letter of acceptance with FY 2020 funding available through the General Fund in the amount of \$123,137.92.

SUMMARY:

This motion authorizes the purchase of two Ford F350 trucks with animal control units for use by Animal Care Services (ACS) for patrolling areas and transporting stray, sick and injured animals City-wide. These units are replacements to the existing ACS fleet and are part of the FY 2020 Budget Initiatives.

BACKGROUND AND FINDINGS:

ACS currently has an operational need to replace two Ford F350 pickup trucks with animal control units. The trucks and the animal control units are two separate parts. The animal control units are equipped with air condition units for the humane transport of the animals. The units contain seven cages that house six animals individually and one unit is used for the storage of equipment and supplies used by the Animal Control Officers. The units to be replaced are past the end of their service lives of 7 years, or 120,000 miles. These trucks are needed to help ACS officers with patrolling areas and transporting stray, sick and injured animals City-wide.

The Contracts and Procurement Department conducted a competitive request for bids process to obtain bids for the purchase of new vehicles. The City received two responsive, responsible bids, and is recommending the award to the Silsbee Ford.

ALTERNATIVES:

An alternative is to continue using the older vehicles, and struggle to meet mission requirements due to the increasing age, and increased maintenance requirements.

FISCAL IMPACT:

The fiscal impact for ACS in FY 2020 is a total amount of \$123,137.92 from the General Fund.

Funding Detail:

Fund:	1020	General Fund
Organization/Activity:	12680	Animal Care
Mission Element:	081	Animal Code Compliance
Project # (CIP Only):	N/A	
Account:	550020	Vehicles and Machinery

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of two Ford F350 trucks with animal control units from Silsbee Ford, Inc. as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation