



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Audit Committee

Tuesday, June 9, 2020

9:00 AM

Council Chambers

PUBLIC NOTICE

COUNCIL MEMBER:

Greg Smith
Michael T. Hunter
Everett Roy
Roland Barrera

Note: Council Member Michael Hunter participated telephonically.

A. Chairman Greg Smith to call the meeting to order.

Chairman Greg Smith called the meeting to order at 9:06am.

B. Public Comment

No Public Comment.

C. Agenda items: (Item 1)

1. [20-0638](#) Motion to approve January 14, 2020 Minutes

A motion to approve January 14, 2020 minutes was made by Council Member Roland Barrera, seconded by Council Member Everett Roy. The motion carried by unanimous vote.

D. Briefings: (Item 4)

Chairman Smith deviated from the agenda and referred to Briefing Item 4.

4. [20-0640](#) Department Progress on AU16-002 Development Services, Funding for Developer Agreements

Ms. Houston briefed the committee on prior audit findings and Ms. Nina Nixon-Mendez, Assistant Director of Development Services, provided an update on actions taken after the audit.

Chairman Smith voiced concerns of inadequacy of the existing fee structure and its effects on the trust funds. Mr. Peter Zanoni, City Manager, shared the

city has a request for proposal (RFP) out to seek a firm for an assessment to help determine what is necessary to implement an impact fee. This information will be presented to City Council. No action taken

Agenda items: (Items 2-3)

2. [20-0639](#) FY2019 Comprehensive Annual Financial Report (CAFR) and Single Audit

Laura Lambert with Weaver and Tidwell, L.L.P., the external audit firm, presented the FY2019 Comprehensive Annual Financial Report (CAFR), Single Audit, and discussed upcoming reporting changes.

Mr. Smith asked for an explanation of the measures to correct the significant deficiency. Alma Costa, Assistant Director of Financial Services, stated current personnel and policy revisions will reduce risk of future occurrences. A motion to accept the FY2019 CAFR and Single Audit was made by Council Member Roland Barrera, seconded by Council Member Everett Roy. The motion carried by unanimous vote.
3. [20-0641](#) City Auditor's Office FY2021 Proposed Budget with Decision Packages

Ms. Houston presented the proposed FY2021 budget with decision packages for Audit Committee approval. A motion to accept the City Auditor's Office FY2021 proposed budget with decision packages and direct staff to include as approved by the Audit Committee in the city-wide FY2021 proposed budget was made by Council Member Roland Barrera, seconded by Council Member Everett Roy. The motion carried by unanimous vote.

Briefings: (Item 5)

5. [20-0643](#) City Auditor's Update

Ms. Houston provided an overview of July meeting agenda items, update on current and upcoming audit projects, and shared Audit's participation in the COVID-19 Accountability Work Group monthly conference call. No action taken.

E. Executive Session: (Item 6)

The Audit committee went into executive session at 10:08am. The Audit Committee returned from executive session at 10:13am.

6. [20-0644](#) Executive session pursuant to Texas Government Code Section 551.074 (Personnel Matters) regarding City Auditor duties including continuing education requirements, with possible action in open session.

In open session Council Member Roland Barrera made a motion to move to recommend for City Council to extend time for completion of the Interim City Auditor certification, due to COVID-19 complications, to September 30, 2020, seconded by Council Member Michael Hunter. The motion carried by unanimous vote.

F. Adjournment

Chairman Smith adjourned the meeting at 10:16am.