



AGENDA MEMORANDUM
Audit Committee Meeting of July 14, 2020

DATE: July 14, 2020

TO: Greg Smith, Audit Committee Chairman

FROM: Kimberly Houston, Interim City Auditor
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Discuss Revisions to the 2020 Annual Audit Plan
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PURPOSE: Discuss modification requests to the 2020 Annual Audit Plan.

BACKGROUND: *Chapter 12 ½ Section 2 (h) (2) of the City Code of Ordinance* authorizes the Audit Committee to approve revisions to the audit plan. Written notice must be provided to the City Council.

We propose the following changes to the 2020 Audit Plan:

- Cancel American Bank Center audit.
- Cancel Utility Rate Model audit.
- Add Mustang Hollow Agreed Upon Procedures special project at the request of Water Utilities Department.
- Add COVID-19 Expenditure Monitoring audit series

LIST OF SUPPORTING DOCUMENTS: N/A