



AGENDA MEMORANDUM

Action Item for the City Council Meeting of July 21, 2020

DATE: July 21, 2020

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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Purchase of Three Mini Excavators for Utilities Department

CAPTION:

Motion authorizing a purchase of three John Deere mini excavators from Doggett Heavy Machinery Services, LLC., in an amount of \$277,780.00, for the Utilities Department, effective upon issuance of letter of acceptance, with FY 2020 funding in an amount of \$138,906.00 available in the Fleet Maintenance Services Fund and \$138,874.00 available in the Water Fund.

SUMMARY:

This motion authorizes the purchase of three John Deere mini excavators for the Utilities Department through the BuyBoard Cooperative. This equipment will be used to dig trenches for the installation or repair of water and wastewater lines throughout the City. One of the three units will be a replacement and the other two will be additions to the department's fleet.

BACKGROUND AND FINDINGS:

The Utilities department has an operational need to purchase three John Deere mini excavators, which will be used to dig trenches for the installation or repair of water and wastewater lines. One John Deere 85G will be replacing a 14 year-old unit that has passed its expected service life of 8 years. It has approximately 5000 hours. The unit being replaced is unit #3044 and it is still in service. It will be retired and sold upon receiving new unit. Two John Deere 35G mini excavators are additions. Currently the

need is being filled by rental units.

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

An alternative is to continue to rent the equipment as needed. However, this may result in less construction work and slower response to emergency repairs creating a loss of service to City customers if equipment is not readily available from the rental companies.

FISCAL IMPACT:

The fiscal impact in FY2020 for Asset Management is \$138,906.00 and \$138,874.00 for the Utilities Department for the purchase of these three mini excavators.

FUNDING DETAIL:

Fund:	5110	Fleet Maintenance Services
Organization/Activity:	40120	Equipment Purchases- Fleet
Mission Element:	202	Maintain the Fleet
Project # (CIP Only):	N/A	
Account:	550020	Vehicles & Machinery
Cost:	\$138,906.00	

Fund:	4010	Water Fund
Organization/Activity:	31520	Treated Water
Mission Element:	041	Distribute Water
Project # (CIP Only):	N/A	
Account:	550020	Vehicles & Machinery
Cost:	\$138,874.00	

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of three mini excavators from Doggett Heavy Machinery Services, LLC.as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet