

CITY OF CORPUS CHRISTI
FY2020 ANNUAL ACTION PLAN

RECOMMENDED FY2020 CDBG PROGRAM

FY2020 CDBG Allocation	\$2,758,645
Reprogrammed Funds	\$406,146
Program Income from Code Enforcement (Revolving Fund)	\$100,000
Program Income from Rehabilitation Program (Revolving Loan Fund estimate)	\$300,000
TOTAL FUNDS AVAILABLE FOR FY2020 CDBG PROGRAM	\$3,564,791

#	PROJECT & DESCRIPTION	Request	Staff Recommendation
1	<p>HCD - CDBG Program Administration</p> <p>This project will fund 5.75 FTE staff salaries and administrative costs: 1- Administrator, 1-Program Manager, 2-Sr. Management Assistants, and 1.75-Contract Administrators. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal Labor Standards requirements. Staff must attend mandatory and required trainings in order to remain in federal compliance. Recommendation is 16% of allowable 20%.</p> <p>Staff salaries without benefits: \$303,982.30 HCD operational budget: \$48,600.94</p>	\$445,000	\$445,000
2	<p>HCD - Rehabilitation Services</p> <p>This is the operating budget for 10 FTE staff that service the various housing programs administered by HCD: 1-Director, 3-Program Managers, 2-Rehab Specialists, 2-Program Specialists, and 2-Management Assistants. The staff manage and administer the Demolition/Reconstruction Loan Program, Single Family Rehabilitation Loan Program, Minor Home Repair Grant Program, Accessible Ramp Program, Down Payment Assistance Program, Homebuyer Closing Cost Program, the Type A Homebuyer Program, and Mortgage Servicing which manages the servicing of approximately 550 loans provided through the Single Family Demolition/Reconstruction and Rehabilitation Loan Programs. Services include collection of loan payments, escrowing of insurance and property taxes, payment of insurance and property taxes, preparing end of year escrow analysis, and providing release of liens on loans that are paid off. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education, construction monitoring, project estimating, and development of specifications and drawings. Staff must attend mandatory and required trainings to remain in federal compliance.</p> <p>Staff salaries without benefits: \$504,013.23 HCD operational budget: \$74,242.24</p>	\$777,000	\$777,000
3	<p>HCD - Minor Home Repair Grant Program</p> <p>The Minor Home Repair Grant Program assists homeowners with a grant to provide repairs involving the roof, plumbing, electrical, heating or minor structural repairs. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits (30% AMI).</p> <p>Program Income Projection: \$300,000 Entitlement funding: \$300,000</p>	\$600,000	\$600,000
4	<p>Parks and Recreation-Salinas Park Improvements</p> <p>Salinas Park is designated as a community/regional park with ADA play structures that are unique to this community. Salinas Park is located in an underserved area that would greatly benefit from park amenities that improve the health and well being of its residents. Phase I and Phase II created accessible play structures, Play for All playground, shade structure over the playground and new splash pad. The proposed improvements will include shade structure over the new Play for All Splash Pad; additional shade structures and picnic tables around splash pad for families; install partial fencing around the basketball court to allow for wheelchair basketball to be played without the ball rolling into the adjacent parkland; remove and replace the asphalt walking trail in the park to meet ADA compliance; park lighting (sports field and walking trail) and install an irrigation system where none exists and other improvements deemed necessary.</p>	\$1,000,000	\$1,000,000

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5	Code Enforcement-Demolition This program consists of the demolition of substandard structures determined to be health and safety issues and meet a threshold of 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the City Code of Ordinances and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community as well as a goal established by City Council. Each structure will be assessed and surveyed by Code Enforcement as a sub-standard building case. The property owner is provided the opportunity to resolve the sub-standard conditions within the parameters of the City's Building Codes. Structures remaining sub-standard will be demolished under the authority of the Building Standards Board. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred; or, The Demolition Grant Program allows the property owner the opportunity to voluntarily agree to have their structure demolished. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. \$150,000 of this funding will go towards the assessment, treatment, and demolition of 1113 N. Alameda as part of the Harbor Bridge Projects Mitigation Plan. PI - 50,000	\$200,000	\$200,000
6	Code Enforcement-Clearance of Vacant Properties This program consists of the clearance of vacant properties in regards to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low income clients. PI - \$50,000	\$50,000	\$50,000
7	Code Enforcement Program (Staffing) This request is to fund full salary for eight (8) full-time employees in the Code Enforcement Division of the Police Department - seven (7) Compliance Officers at 100% and one (1) Senior Account Clerk at 100% for special code enforcement activities associated with the investigation, notification and abatement of ordinance violations in CDBG eligible areas. This amount includes \$2,400 (\$300) for each staff member for required training and certifications). The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.	\$392,791	\$392,791
8	Boys and Girls Club-Locker Room Plumbing The Greenwood Unit locker rooms are currently closed to everyone due to the corroded plumbing in that area of the facility. The pipes are extremely old, unsafe, and have collapsed in some places. Funding will go towards the replacement of the plumbing in the locker rooms so individuals are able to utilize the space within the facility.	\$100,000	\$100,000
Overall Total		\$3,564,791	\$3,564,791